

16 April 2019

APPENDIX 1 0419 Full Council 25th April 2019

BRIEFING NOTE

Slaugham Parish Council - Financial Regulations

To Note - BUDGETARY CONTROL AND AUTHORITY TO SPEND

4.2 No expenditure may be authorised that will exceed the amount provided in the revenue budget for that class of expenditure other than by resolution of the council, or duly delegated committee. During the budget year and with the approval of council having considered fully the implications for public services, unspent and available amounts may be moved to other budget headings or to an earmarked reserve as appropriate ('virement')

The Committee is asked to RESOLVE to approve the following purchases over £500 + VAT

The purpose of this note is to confirm the purchase of items that are outside of the current budget.

1. Tables and chairs for the new community hall at Finches Field
2. Crockery etc at Finches Field
3. Replacement table and chairs at the sports pavilion Handcross.

See quote 20190327 091749 attached

4. Members are asked to consider procuring storage containers for Handcross Sports Pavilion for the duration of the refurbishment project and retention of going forward.
It is evident that the PG and FC store their equipment in the building which has dramatically reduced its usage to other users and affected the status and income of the facility.
Whilst Council recognise that both groups offer valuable services to the community, it is without doubt that the building is not widely being utilised as a community asset. Going forward Council need to inspire other users to the site, to enhance health and wellbeing and encourage additional recreational activities.

The objects of the Management Association are to:

- a. *promote the benefit of the inhabitants of the area of benefit without distinction of sex, sexual orientation, nationality, age, disability, race or of political, religious or other opinions by associating together the said inhabitants and the statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants;*
- b. *establish, or to secure the establishment, of a Community Centre (hereinafter called "the Centre") and to maintain and manage the same (whether alone or in co operation with any statutory authority or other person or body) in furtherance of the above objects;*
- c. *promote such other charitable purposes as may from time to time be determined.*

Please see quotes below:

Supply 1no. used 20ft - £1450 plus VAT

Supply 1no. new 'Once Used' 20ft - £2150 plus VAT

Delivery to site with hiab - £250 plus VAT

SLAUGHAM PARISH COUNCIL

Villages of Handcross, Warninglid, Slaugham & Pease Pottage

Clerk to the Slaugham Parish Council Miss S Mclean

Email clerk@slaughampc.co.uk

Website: <http://www.slaughampc.co.uk>

Tel: 01403 733881

Page 2

Used - <http://www.shippingcontainersuk.com/brands/used-shipping-containers.php>

Once Used - <https://www.shippingcontainersuk.com/brands/once-used-shipping-containers.php>

Below are examples of the smaller containers – Please note there has been no prior work in establishing as to the whether there is a requirement for planning approval at this stage, for either size. Council have allcoated approximately £10k within the grant application towards providing additional storage which was discussed at Council last month.

The shipping containers come as a standard either 20ft or 40ft in length and 8ft wide. However, as we specifically fabricate for the storage market, we build 10ft containers as standard. These are usually cut down from 40ft containers, which will therefore produce four 10ft containers, one of which will have the original container doors, and one the original container end wall (or front wall to the use the proper terminology!) For the remaining cut down pieces, we fabricate new doors, and a [new wall build](#), to complete the containers.

S1 doors



These flat panelled doors are much easier to open and close and are more aesthetically pleasing. They are often the preferred choice of schools, clubs and for use as garden sheds and personal storage. Take a look at our most popular [10ft S1 container](#)

Price of container with S1 doors - £1245 plus VAT

Recommended Product! Why not add compressed door seals* to your S1 container for only **£65.00 plus VAT**

S2 doors



The original door is most popular on building sites and has the advantage of rubber door seals to seal the unit. The disadvantage is that you often have to be a burly builder to open and close them! See our standard [10ft S2 container](#)

Price of container with S2 doors - £1245 plus VAT

- Members to consider the purchase of an on-line booking tool for both community facilities. This will enable Council to streamline the booking of both venues, advertise them by linking it to the Councils website. This will promote the venue for hire, provide a calendar of available dates, hiring fees etc. It will confirm bookings by notifying the relevant member, secure deposits. It will also produce year end reports required for community buildings tax relief dispensation.

So far, I have only scoped the following in detail:

<https://www.hallmaster.co.uk/index.html>

Hallmaster – Approx £354 per year for a multi-venue license

<https://hallbookingonline.com/>

<https://www.planyo.com/>

<https://www.skedda.com/>

Sally Mclean

Clerk to Slaugham Parish Council

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