

SLAUGHAM PARISH COUNCIL

Parish Council Meeting AGENDA

The Council Members are summoned to a Meeting to be held on
Thursday 26th February 2026 at 7.00pm – The Sports Pavilion, High Street, Handcross

Sally Mclean – Parish Clerk clerk@slaughtam-pc.gov.uk Website: <http://www.slaughtampc.co.uk> Tel 01403 733881

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings.



1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest:
3. **Approval of the Minutes of the Previous Meeting/s held on 29th January 2026** -To receive and accept the Minutes
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda:
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*
 - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance*
6. **Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
 - 6.1. **Finance & Policy Committee:**
 - 6.1.1. To review and adopt the Standing Orders (*attached*)
 - 6.1.2. To review and adopt the Model Financial Regulations (*attached*)
 - 6.1.3. To review and adopt the Councillors Code of Conduct (*attached*)
 - 6.1.4. Governance and Compliance – Members to consider and approve the appointment of ProcessMatters2 as the Council's Data Protection Officer (DPO) as recommended, and to adopt the associated terms of engagement (*previously distributed*)
 - 6.2. **Recreation:** To update members on current activities and to approve meeting/note minutes from meeting held: 17th February 2026 (*attached*)
 - 6.3. **Neighbourhood Planning: Land at St Martin Close** - To update members on current activities to review and approve meeting/note minutes where required:
 - 6.4. **Planning Committee:** Members to consider updates: To approve meeting minutes of meeting/notes *cc'd in advance (attached)*
7. **Chairman's Report:** to receive verbal report for the Chair:
 - 7.1. To update members on the acquisition of Woodgate Pavilion, Pease Pottage from Thakeham Homes.
8. **Clerks Report** – to receive information, verbal or written report from the Clerk papers *cc'd in advance*
 - 8.1. To update members on the recent application made to WSCC as Commons Registration Authority under Section 19 of the Commons Act 2006 to amend ownership land registrations for CL319/CL24 and VG68 parcels of land within Slaugham Parish, noted as part of a wider pattern of similar claims across towns and parishes.
9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve:
 - 9.1. Payments and receipts The Committee is asked to RESOLVE to approve: To approve Bank Reconciliation for January 2026 - Approval in line with scheme delegation (*Ref: Bank Payment in advance*)
 - 9.2. The Committee is asked to RESOLVE to approve the schedule of payments for February 2026 previously distributed.
10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)
 - 10.1. To update members on the local elections
 - 10.2. To update members of the government's consultation on local government reorganisation (LGR) in West Sussex. Further details on the reorganisation process and timelines can be found in the Ministry of Housing, Communities and Local Government summary here: <https://www.gov.uk/government/publications/local-government-reorganisation-letter-to-areas-invited-to-submitted-final-proposals/summary-of-the-local-government-reorganisation-process> and on our hub at www.shapingwestsussex.org You can find more details about the government defined criteria which proposals are being assessed against here: <https://www.gov.uk/government/publications/local-government-reorganisation-invitation-to-local-authorities-in-two-tier-areas/letter-east-sussex-and-brighton>
11. **Highways/Footpaths:** to review highways projects/consultation items: Members are asked to consider the following:
 - 11.1. **To note PROW/24/02 – Public Rights of Way Routine Maintenance & Inspection Cycle**
West Sussex County Council has confirmed that the local Access Ranger, **Adam Tucknott**, will be undertaking **Public Rights of Way inspections next month** within the parish. The inspection will record and log issues relating to vegetation, signage, stiles, bridges, and other PROW furniture. Routine maintenance for which WSCC is responsible will then be prioritised for delivery by their contractor.
Member/Clerk Action: If the Parish Council has any queries or matters to raise ahead of the inspection, these should be directed to the contact provided by the end of February
12. **Police / NHW Report / Resilience Group Reports**
 - 12.1. Crime Reports cc'd members – Updates issued to members in advance
13. **Any other matters that the Chairman wishes to raise for future discussion:**
14. **Date of next meeting/s –**

Signed: _____ Date: _____