



SLAUGHAM PARISH COUNCIL

Parish Council Meeting Agenda

The Council Members are summoned to a Meeting to be held
on Thursday 2nd July 2020 at 7.00pm Virtual Meeting

Sally Mclean - Clerk to the Council

Email clerk@slaughtampc.co.uk Website: <http://www.slaughtampc.co.uk>

1. **Apologies for Absence:** To receive and accept apologies for absence.
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest
3. **Approval of the Minutes of the Previous Meeting held on 27th March 2020:** To receive and accept the Minutes
Items marked with an asterisk have been deferred, there will be no updates made.
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d).** If you wish to participate in this meeting please contact the Clerk to the Council. Members of the public have a right to and are invited to attend the virtual meeting using Microsoft Teams. If you wish to attend, please email the clerk@slaughtampc.co.uk before 4pm on 30th June 2020.
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1. Mid Sussex District Council (MSDC):
 - 5.1.1. Hemsley's Meadow & Finches Field Draft Park Improvements Masterplan - <https://www.midsussex.gov.uk/leisure-sport/parks/> Council to consider response to draft masterplan
 - 5.2. West Sussex County Council County Local Committee (WSCC/CLC)
6. **Committee Reports:** to receive and note committee and advisory group updates
The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:
 - 6.1. **Finance & Policy Committee:**
The Finance Committee met on the 11th June 2020 to consider the income and expenditure for the year ending 31 March 2020. The Committee considered and agreed that the Annual Governance and Accountability Return for the year ending 31 March 2020 accurately presents the financial management of the Council as required by the Accounts and Audit Regulations 2015 and:
 - 6.1.1. F05/06/1 To agree Section 1: The Annual Governance Statement 2019/2020 RESOLVED: To recommend the Accounting Statement 2019/2020 to Council for approval and adoption.
 - 6.1.2. F05/06/2 To agree Section 2: The Accounting Statement 2019/2020. RESOLVED: To recommend the Accounting Statement 2019/2020 to Council for approval and adoption.
 - 6.1.3. F05/06/3 To agree the period of the public's right of inspection will be 6th July 2020 to 17th August 2020 (the Regulations require the period to include 30 working days and the first ten working days of July - COVID19 - the regulations now state that the period for inspection has been deferred as must start by the 1st September) RESOLVED: To recommend the period of public inspection of the accounts as 6th July 2020 to 17th August, to Council for approval and adoption.
 - 6.1.4. **Handcross Enhancement Projects** – Update on the initiation of future village centre enhancement projects proposed/funding COVID 19 DEFERRED
 - 6.1.4.1. Street Lighting –Members to consider Column and Lantern Replacements 4 Columns in Covert Mead that require replacement £9480.00 plus VAT. *(See Item 9 Briefing Note)*
 - 6.1.4.2. Refurbishment of the Public Toilets – Members to discuss/approve a tender design*
 - 6.1.4.3. Recreation Ground CCTV – To update members on quotes*
 - 6.1.4.4. Planters/Sleepers Nymans Bus Shelter – Council to consider design and costs *(briefing note cc'd in advance)* Cllr Read, St George*
 - 6.2. **Recreation: To update members on current activities**
 - 6.2.1.1. Slaugham Playground Works– Council to consider remedial works required, funding and future lease agreement*
 - 6.2.1.2. Contractor works update - To update snagging works for Handcross/Pease Pottage
 - 6.2.1.3. Allotments – Handcross/Warninglid Audit – To coordinate a review of both sites, with a view to reviewing lease agreement/s and invoicing for 2018/19 and 20. To update of progress
 - 6.2.1.4. Haul Road – To update members on recreation ground reinstatement, boundary fencing works
 - 6.2.1.5. St Dunstan's – Members to consider the acquisition of the land behind the allotments in Horsham Road, Handcross - *Land Power to acquire land by agreement, to appropriate, to dispose of Power to accept gifts of land. Local Govt Act 1972 ss 124, 126, 127 Local Govt Act 1972 s 139 (briefing note cc'd on advance)*
 - 6.2.1.6. **COVID 19 – Handcross/Pease Pottage Centre Closures** – Council to consider the re-opening in accordance with recent Government recommendations.

6.3. Neighbourhood Planning:

- 6.3.1. Committee to consider trigger points for the Land at St Martin Close east, the Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022
- 6.3.2. Update on the MSDC Site Allocation DPD – Reserve site St Martins Close West

6.4. Planning Committee: Members to consider updates

6.4.1. Boundary Matters – To review current matters and receive updates

- 6.4.1.1.** Common Land, Coos Lane – Update on works required
- 6.4.1.2.** Water Lane, High Street/Recreation Ground – Boundary Tree works

7. Chairman’s Report: to review Chairman’s updates

- 7.1. Parking Scheme – To update members on progress update from National Trust and project funding progress – The Clerk contacted Nymans awaiting update from the Manager *

8. Clerks Report – Committee Reports Item 6

- 8.1. SPC’s Quarterly Magazine – Council to update on publication – Cllr Earle and the Clerk Not complete *

9. Finance Matters Payments and receipts The Committee is asked to RESOLVE to approve: Bank Reconciliation for month (*April, May, June 2020 cc’d in advance*) Approval in line with scheme delegation RESOLVED (*Ref: Bank Payment Analysis attached*) **RECOMMENDATION:** The Committee approves the schedule of payments for July 2020 –

- 9.1 COVID 19 – Committee update on the Grant Funding agreed spend for the C19 volunteer groups within the Parish
- 9.2 Covert Mead Street Light Replacement – Members to consider the much-needed replacement of 4 concrete columns in Covert Mead Handcross (*briefing note cc’d in advance*)

10. Correspondence/Information Items/Publications/Consultations: cc’d in advance to members*

11. Highways/Footpaths: to review highways projects/items

- 11.1. Parish Traffic Calming Project – To report on progress*
- 11.2. Gully clearance Coos Lane – Cllr Smith to update*
- 11.3. Hampshire Hill Junction Coos Lane exposing c35ft drop – Cllr Smith to update*

12. Police / NHW Report / Resilience Group Reports

- 12.1. Crime Reports cc’d members – Updates issued to members in advance
- 12.2. EPLG Meetings/Updates – Updates issued to members in advance

13. Any other matters that the Chairman wishes to raise for future

discussion: Date of next meeting/s –

Signed: _____ Date: _____