

SLAUGHAM PARISH

FINANCE & POLICY

Meeting AGENDA Monday 13th June 2022 at 18.30pm

In the Sports Pavilion, High Street, Handcross

Ms Sally Mclean – Clerk to the Council Email clerk@slaughampc.co.uk Website:

<http://www.slaughampc.co.uk>

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request from the Parish Office.



Present: Cllr's Michael Earle, Eric Prescott, David Dunn, Bob St George, Lorette Holborn, Jane MacNaughton

F06/01 **Apologies for absence:** None

F06/02 **Declarations of Interest:** None

F06/02/01 To appoint Vice Chair – Cllr David Dunn Proposed Cllr Prescott Second Cllr Earle - APPROVED

F06/03 **Minutes of the meeting of Finance & Policy Committee** 6th May 2022
To receive and adopt the minutes. APPROVED

F06/04 Adjournment for questions from the public: The Committee is to consider whether to adjourn the Meeting in accordance with Clause 1(d) of Standing Orders, in order to receive questions from members of the public. None

F06/05 **Income and Expenditure for Year Ending 31 March 2022:** To consider and agree the final income and expenditure figures for the year ending 31 March 2022 and agree to recommend it to Council for approval and adoption. Proposed Cllr Earle, Second Cllr Dunn **APPROVED**

F05/06 **To consider the Internal Audit Report:** The Committee is asked to consider the Internal Audit Report including any audit findings for action and agree to recommend it to Council for approval. Proposed Cllr Earle, Second Cllr Holborn **APPROVED**

F05/07 **Annual Accounts 2021/22:** The Committee is asked to consider and agree that the Annual Governance and Accountability Return for the year ending 31 March 2022 accurately presents the financial management of the Council as required by the Accounts and Audit Regulations 2015 (Annual Governance and Accountability Return 2020/21 attached) and agrees to recommend them to Council for approval and adoption as follows:

F06/08 **To agree Section 1: The Annual Governance Statement 2021/2022**
RECOMMENDATION: The Committee agrees to recommend the Annual Governance Statement 2021/2022 to Council for approval and adoption. Proposed Cllr Earle Second Cllr St George APPROVED

F06/09 **To agree Section 2: The Accounting Statement 2021/2022.**
RECOMMENDATION: The Committee agrees to recommend the Accounting Statement 2021/22 to Council for approval and adoption. Proposed Cllr Earle Second Cllr Prescott APPROVED

F06/10 **To agree the period of the public's right of inspection will be 1st July 2022 to 15th August 2022** (*The accounting records for the financial year to which the audit relates must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July.*) **RECOMMENDATION:** The Committee agrees to recommend the period of public inspection of the accounts to Council for approval and adoption.

F06/11 **Members are asked to consider the following documents for review:**

- i) Slaugham Internal Controls
- ii) Governance Finance
- iii) Asset Register
- iv) Insurance
- v) To consider review/management of Income and Expenditure for Slaugham Facilities "Halls"

~ Alterations to Asset to include columns for review dates

~ Governance to include Training review dates

Matters that members' wish to raise for future discussion

Date of Next Meeting: 7th July 2022 Virtual Review F06/11
