

# SLAUGHAM PARISH

## FINANCE & POLICY COMMITTEE

### MEETING AGENDA

The Council Members are summoned to a Meeting to be held on Friday 6<sup>th</sup> May 2022 at 15.30pm

Sally Mclean – Clerk to the Council

Email [clerk@slaughampc.org.uk](mailto:clerk@slaughampc.org.uk) Website: <http://www.slaughampc.co.uk>

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#### Present:

- F05/01** Apologies for absence
- F05/02** Declarations of Interest:
- F05/03** **Minutes of the meeting of Finance & Policy Committee 26<sup>th</sup> January 2021**  
To receive and adopt the minutes.  
***Matters arising from the Minutes – To note any matters arising from the minutes.***
- F05/04** Adjournment for questions from the public: The Committee is to consider whether to adjourn the Meeting in accordance with Clause 1(d) of Standing Orders, in order to receive questions from members of the public.
- F05/05** **F05/05/01 Internal Audit –** Review of effectiveness of Internal Control 2021/22 Internal Control Arrangements: The Committee is asked to confirm (Ref: Internal Audit – Review of effectiveness of Internal Control 2021/22 T (cc'd in advance) Recommend APPROVAL ***The last review was held on the 10<sup>th</sup> November 2021.***  
**F05/05/02 Risk Management Plan -**The Committee is asked to review and adopt the Risk Management Plan 2021/22: The Council confirms the adoption of the revised risk management plan .(cc'd in advance) Recommend APPROVAL
- F05/06** **Financial Monitoring Review Income / Expenditure Review 2021/22:** To note the account records in accordance with the Financial Regulations of the Parish Council, as follows: The Committee is asked to review the income and expenditure against budget 2021/22 to include reserves position and to consider and approve other financially related matters if necessary cc'd in advance(a) **Ref: Detailed Income & Expenditure by Budget Heading**  
  
(b) **Ref: Income and Expenditure Account for Year Ended**  
(c) **Ref: Summary Income & Expenditure by Budget Heading**  
(d) **Ref Balance Sheet as at 31st March 2022**  
(e) **Ref Trial Balance as at 31st March 2022**  
(f) **Annual Budget By Cost Centre**
- F05/07** **F05/06/01 Annual Accounts 2021/22:** The Committee is asked to consider and agree that the Annual Governance and Accountability Return for the year ending 31 March 2022 accurately presents the financial management of the Council as required by the Accounts and Audit Regulations 2015 (Annual Governance and Accountability Return 2020/21 attached) and agrees to recommend them to Internal Audit:
- F05/08** **F05/06/02** To agree Section 1: The Annual Governance Statement 2021/2022  
**RECOMMENDATION: The Committee agrees to recommend the Annual Governance Statement 2021/22 to Internal Audit**
- F05/09** **F05/06/03** To agree Section 2: The Accounting Statement 2020/21.  
**RECOMMENDATION: The Committee agrees to recommend the Accounting Statement 2020/21 to Internal Audit.**
- F05/10** **Matters that members wish to raise for future discussion**

#### Date of Next Meeting:

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