

Your Ref:

Our Ref:

CAR/hd/SAAA

27 September 2019

Moore Sast Midlands Rutland House Minerva Business Park Lynch Wood Peterborough PE2 6PZ

T 01733 397300

www.moore.co.uk

Miss S McLean SLAUGHAM PARISH COUNCIL 2 Coltstaple Cottages Coltastaple Lane Horsham West Sussex RH13 9BB

Dear Miss McLean

## SLAUGHAM PARISH COUNCIL Annual Governance and Accountability Return for the Year ended 31 March 2019

Please find enclosed your Annual Governance and Accountability Return for the year ended 31 March 2019.

We also enclose a note of our charges based on the fixed rate audit fee as set by the Smaller Authorities' Audit Appointments Ltd.

## Authorities who have not claimed exemption

Regulation 13 of the Accounts and Audit Regulations 2015 stipulate that Authorities, who are not inactive Authorities, must publish the following (including on the Authority's website):

- (a) The Statement of Accounts and Annual Governance Statement
- (b) The auditor's certificate and opinion
- (c) Any public interest report or other recommendation of the auditor.
- (d) A form of Notice of Conclusion of Annual Audit

Points noted from our review for you attention which were not significant enough to report on the AGAR. The 2018 figures entered in Section 2 of the AGAR do not correspond to the audited 2018 figures - albeit differences are minor. The Council should ensure the numbers included on the Return correspond to the previous year's audited return.

A Notice of Conclusion of Audit form is available, if required, on our website using the link here <a href="http://bit.ly/SmallerAuthorities">http://bit.ly/SmallerAuthorities</a>.

The notice must also state that an elector may inspect those documents at all reasonable times and without payment. The address and times when this inspection may be carried out must also be given.

Yours sincerely

Carolyn Rossiter carolyn.rossiter@moore.co.uk

Enc.

Partners: Andy Hancock FCCA, Richard Thurlow FCCA, Geoff Norman FCCA, Carolyn Rossiter, FCA, Mohamed Mavani FCA, Nick Bairstow FCA, Peter Simons FCA CTA, Andy Page FCA, April Foster FCCA. Associates: Michelle Watson FCCA, Paul Nash FCCA, Matthew Grief CTA TEP, Robert Pluck FCCA, Simon Reid FCA, John Harvey FCCA, Tim Woodgates CTA ACCA, Jen Arber ACCA MAAT. Registered to carry on audit work in the UK and Ireland and regulated for a range of investment business activities by the institute of Chartered Accountants in England and Wates. An independent member firm of Moore Global Network Limited — members in principal cities throughout the world. This firm is not a partner or agent for any other Moore firm and is a separate partnership with offices in Corby, Peterborough and Northampton.