



Slaugham Parish Council

Guidance Notes for the Coronavirus Battle Grants Fund

Slaugham Parish Council has allocated funds to help local organisations to support the local community in the battle against the coronavirus and help the residents of Slaugham (up to a maximum of £200 per organisation).

Principles

All applications will be considered on their individual merits, but there are a number of guiding principles:

- How well the grant meets the needs of the community (and in particular any specific village/ward/area) in combatting the effects of coronavirus;
- How many residents of Slaugham shall benefit and whether the size of grant is commensurate with those benefitting?

Who can apply?

We will consider applications from:

- Groups, clubs, committees or charities based in Slaugham Parish. You will need to show that you are organised and have your own bank account.

We will not consider applications from:

- Businesses or organisations with a profit-making remit;
- Individuals.

For more information see Slaugham Grant Policy

When & How can I apply?

You can apply at any time, but the funds are limited to **(£1000 total value)** and will be restricted to ensure geographical spread across the Parish in the fairness to all.

Application forms are available either in hard format from your local Councillor, or electronically on the website slaughampc.co.uk. *For more information see Slaugham Grant Policy*

You will receive a response within 7 days of submission and funds made available as soon as possible thereafter

Conditions of a Grant

1. The applicant, if successful, must spend the grant per the application form unless otherwise agreed by the Council, or the funds may need to be repaid;
2. The grant shall be paid by cheque to the organisation referred to in the application;
3. The application form (with all personal data redacted) shall be made public on the Council's website;
4. It is expected that the Parish Council shall be acknowledged for their support in any publicity material related to the project (an electronic copy of the Parish logo is available for this use);
5. All grant applications shall be monitored to ensure that the money was spent on the purpose intended. Monitoring Forms shall be sent out for completion within 3 months of the grant being paid over or within 3 months of the activity being completed.