

SLAUGHAM PARISH COUNCIL

PARISH FULL COUNCIL MEETING MINUTES

Thursday 25th October 2018 at 7.30pm in the Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council

Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

Present Cllr John Welch, Pete Clark, Simon Goyder, Lesley Read, Andrew MacNaughton,

Others Present: The Clerk Sally Mclean, 2 members of public

- 1 **Apologies for Absence:** The following apologies for absence were received before the meeting and accepted: Cllr's Julia Elliott, Michael Earle & Bob St George
- 2 **Declaration of interest from members in respect of any items on the agenda:** None
- 3 **Approval of the Minutes of the Previous Meeting:** Minutes and Confidential Minutes of the Meeting of the Council held on 27th September 2018: The Council received and accepted the minutes. **RESOLVED: The Minutes of the Council meeting of 27th September 2018 are adopted.**

Matters arising from the minutes: - Cllr Lesley Read wish to comment in relation to item 6.5 – **Planning Paperless**
Cllr Read did not agree that there were technical issues during the planning sessions more operational and that a new lap top was not required, however we may need to upgrade the projector due to the lack blinds. Members to progress with what they have for now and advise.

- 4 **Open Forum: Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance** – A member of public raised a concern that only car park in the village is up for sale, Land East of Brighton Road, Handcross and asked if the Council were aware and could it be prevented. The Council confirmed that they were aware, but sadly there is little that can be done to prevent its sale. The District Council own the land and have the capacity to sell the car park if it is not well used, there have only been 17 tickets issued. The argument is that for a 23-hour car park it costs more to monitor/manage than its use. Cllr Clark stated that most mornings there is no more than 3 to 4 cars in there at anyone one time. Cllr MacNaughton added that it is costing the District more than it's worth currently. Cllr Clark recommended that residents contact the District Council advising that they did not want to lose the car park and that it be retained as a community asset.
- 5 **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC): Feedback from the District Plan Update.
Cllr Andrew MacNaughton advised that the District are moving forward with the Development Plan Document (DPD) which is the call for sites document, 91 of those sites (various locations within the district including Slaugham) that came forward have been rejected totaling 20117 houses.
8 in Pease Pottage have been discounted, the nursery Slaugham and the old milking parlor, Warninglid have been rejected. High Beeches Lane Site 662 which is in Handcross and Staplefield. The details can be found here of those sites not selected under appendix 5
<https://www.midsussex.gov.uk/media/3688/site-allocations-document-site-selection-paper-1.pdf>
Member of the public asked about the progression for those sites that are going onto the stage two of assessment and where can this have been found. The methodology for stage 2 is in draft and can be found here.
<https://www.midsussex.gov.uk/media/3776/site-allocations-document-site-selection-paper-2.pdf>
The SHLAA is updated in accordance with any changes made during the assessment process.
<https://www.midsussex.gov.uk/media/3434/shlaa-appendix-1-housing-sites.pdf>
The Northern ARC was agreed by the Scrutiny Committee and has now been resolved by Cabinet. Further work on a Transport Survey was undertaken and transport issues dealt with as the Planning permissions move forward. Cllr Dunn asked if this would improve the access onto the A23. Cllr Clark added that he attended a meeting on behalf of Slaugham Council recently with neighbouring Parishes who have raised the concern that there are no plans to improve the Hickstead **A2300/ A23 junction**. Traffic heading north will not be able to travel freely out west to the A23 and then north because bottlenecks are likely to form at either end of the dualled section. It was considered that this junction is not fit for purpose and it is thought that Highways England may consider an upgrade further down the line. In the meantime, road users will be found alternative routes through the villages, including Ansty, Cuckfield, Balcombe, Bolney as well as up Isaacs Lane to Haywards Heath. The current proposals can be found here:
<https://matters.midsussex.gov.uk/issue-13-october-2018/latest-news/20million-improvement-proposals-for-a2300-corridor-in-burgess-hill> Cllr MacNaughton advised that County Cllrs had ample opportunity to consider the road infrastructure, or raised the proposal at consultation, the chance to challenge has now passed and a traffic survey was completed. The infrastructure costs have been agreed and that is will be delivered as part of the development. It was advised that the junctions will be designed to discourage drivers tailoring off into the villages to afford the bottleneck at Hickstead.
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) None present

6 Committee Reports: to receive and note committee and advisory group updates

The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:

- 6.1 Finance & Policy: 17th September 2018 – Discussed the budget/costings for Finches Field – see item 6.4
The Clerk advised that the External Audit on the Annual Return Moore Stephens has been examined and signed off. This notice of conclusion of the Audit and the AR is available on the Councils website.
- 6.2 Recreation: -
6.2.2 The Clerk to share the Pavilion Management Accounts for sign off
6.2.3 Additional posts have been damaged, or rotted away in the car park. Cllr Dunn wondered if reflectors might stop drivers reversing into them. Cllr Clark advised that higher fencing would be more effective.
Council to look at options either replacing those that haven't been replaced already, or look at a fencing post and rail.
Cllr Bob St George to look at the repairs to the Kitchen Cllr Welch to investigate.
- 6.3 Neighbourhood Planning: To update on progress – Andrew Marsh is reviewing the Sustainability Appraisal (SA) once that is signed off, we are ready to move to Regulation 16.
- 6.4 Community Halls: Finches Field to update on progress – The Clerk has been discussing the current application and the proposed delivery of 49 car parking spaces with the agent and Contractor. With current estimates taking the project significantly over budget and the fact that the Highways Authority when consulted under planning application DM/17/0412 commented that 20 parking spaces would be likely to be sufficient, this need to be reviewed.
The Clerk showed the members the plans and current estimates. It was agreed that the car park be reduced to 29 of which 4 are disabled and 3 (subject to the right of way access point for the grass cutting contractor) and 16 at the rear, with the remainder set to grass as an overspill parking should it ever be needed. The Clerk was instructed to advise the agent to apply for an amendment to the condition on the planning application RESOLVED
In the meantime, the current cost report outlining the estimates for the car park was sent to MSDC as an update. Elaine Clark was issued a copy of the current cost report which outlined the estimates for the car park to the grants panel who agreed a further scheme be added to the project towards the car park.
Cllr MacNaughton advised that the residents association have been looking at tables and chairs etc. for the building going forward
- 6.5 Planning Committee
Cllr Goyder requested that due to his current workload that the Cllr Dunn take over as Chair of the Planning Committee. Cllr Goyder will remain on the Committee.

7 Chairman's Report: to review Chairman's updates

- 7.1 Lower Ashfold, Coos Lane – Building Encroachment onto the Common Land – Members to consider draft response to the following (*Ref: Lower Ashfold, Slaugham, (DMH Stallard Ref:315662-2 030918)*) Update
i. The Encroachment – The 1953 Order made by the Council and the then Landowner
ii. The Without Prejudice Letter – Approach to surrender the Common Land Lease
Members approved the letters and the Clerk was instructed to issue the letters to the Land owners Solicitors
RESOLVED
- 7.2 Handcross Primary School Parking/Traffic issues – Update from WSCC – Cllr Welch advised that Cllr Bill Acraman advised that transport monies cannot be used for parking. Cllr Welch to continue to progress to see if this can be resolved. The Clerk advised that the Colgate Clerk who also works with the Schools under WSCC is working with the School on improving the area and creating/improving the access which S106 monies can be spent on because it keeps the traffic moving. The Clerk to provide an update at the next meeting.
- 7.3 Land Rear of Covert Mead- Update on the highway activities to the rear of Covert Mead.
Some of the land belongs to Clarion, some of it belongs to Highways, some of the land is not claimed. Cllr Read to investigate further with Clarion, Ken Boyle advised that Highways are not sure they own some of the land in. Richard Speller Highways Officer, advised that he informed the resident that he would need written approval from the owners of the Land, he also stated that he would not approve an application for a drive there as does not confirm with the statutory requirement of 10mtrs strip from a junction. Cllr Read to investigate acquiring the unregistered strip of land.
Cllr Simon Goyder was excused from the meeting at 8.51pm

8 Clerks Report –

- 8.1 See Committee Reports

9 Correspondence/Information Items/Publications/Consultations: cc'd in advance to members

- 9.1 Site Allocations DPD Consultation – See 5.1
9.2 Bus User Survey - West Sussex County Council would like to know more about how passengers use our supported bus routes across the county. Feedback by completing the consultation questionnaire or by email to: buses@westsussex.gov.uk Further information and the online questionnaire is available at www.westsussex.gov.uk/buses - (*Ref Council 2018\Bus User Survey Poster.pdf*) Members are asked to circulate the leaflet to the local residents/associations.

- 10 List of Accounts for Payment:** To review list of accounts for payment RESOLVED Cllr Dunn & Cllr Clark
 10.1 List of payments October 2018: APPROVED RESOLVED
Total Payments: £120,850.45 VAT £19,341.31 Total £101,509.14
- 11 Highways/Footpaths:** to review highways projects/items
 11.1 Parish Traffic Calming Project – To report on progress – Members to consider the adoption of the Vehicle Activated Sign (VAS) Maintenance Agreements, 4 new VAS will be installed as part of the Programme. across the four villages. (*Ref VAS maintenance agreement forms*) APPROVED RESOLVED
 SID - Members request the sign showing the “miles per hour” and “slow down” if speeding.
 11.2 Proposed reconstruction of the footway at Truckers Hatch (Inc in scheme item 11.1– Members to consider alterations to the footway as part of the SPTCP – Cutting back the hedge adjacent to the footway (*Ref see drawing 70040189 – 602a*) Reconstruct the existing footway and kerbing to make it as wide and smooth for pedestrians as possible. This is estimated to add £39k to the current scheme. APPROVED RESOLVED
- 12 Police / NHW Report / Resilience Group Reports**
 12.1 Crime Reports cc'd members Cllr Dunn attended a conference on the You Can Make a Difference – Community Resilience Conference on the 4th October on behalf of the Council.
 12.2 Sussex Resilience Forum Conference – The Chair gave thanks to Cllr Pete Clark for the relocation of the grit/salt from Parish Lane, Bill Bridges Farm to the grit bins across the Parish. The Council extend their thanks also to Bill Bridges for storing the grit on behalf of the Parish.
- 13 CONFIDENTIAL Matters:** The Council is asked to close the meeting to the public and the press under the Public Bodies (Admissions to Meetings) Act 1960 to discuss the following item:
 (1) Staff Matters:-
- 14 Any other matters that the Chairman wishes to raise for future discussion:**
 Cllr Read – water pressure issues in the village raised with Southern Water. They advised that this is due to the electrical supply and are looking at it.

The Clerk raised the issue with regards the agreed GDPR DPO assessed and the lack of contact. The Clerk has identified a suitable replacement for the Council and will progress accordingly .

Date of next meeting/s – 29th November 2018

Signed: _____ Date: _____