

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

PARISH COUNCIL MEETING MINUTES

Thursday 27th July 2017 at 7.30pm in the Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council

Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

Present: Cllr John Welch, Lesley Read, Bob St George, Julia Elliott, Andrew MacNaughton

- 1 **Apologies for Absence:** Cllr David Dunn, Cllr Michael Earle, Cllr Simon Goyder
- 2 **Declaration of interest from members in respect of any items on the agenda:** NONE
- 3 **Approval of the Minutes of the Previous Meeting:** 29th June 2017 - 7.2 Alter work Sigh to Sign St Mary's Church Slaugham Access C96 alter word has to hasn't RESOLVED APPROVED
- 4 **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance –
- 5 **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1 Mid Sussex District Council (MSDC): Feedback from the District Plan Update.
Cllr MacNaughton advised that following the hearing sessions on the 25th and 26th July, the examination of the plan has now concluded. The Inspector has confirmed the housing number of 876 per year to 2023/24 stepping up by 190 per year for the remainder of the plan, averaging 964 per annum. The District Council has published a timetable for adoption of the District Plan.
<http://www.midsussex.gov.uk/planning-licensing-building-control/planning-policy/local-development-framework/district-plan/district-plan-examination/>
This includes proposed dates for Main Modifications consultation - further detail and confirmation of these dates will be published on the website. <http://www.midsussex.gov.uk/planning-licensing-building-control/planning-policy/local-development-framework/district-plan/district-plan-examination/>
 - 5.2 West Sussex County Council County Local Committee (WSCC/CLC) None
- 6 **Committee Reports:** to receive and note committee and advisory group updates
The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:
 - 6.1 Finance & Policy:
Freedom Of Information – Mr C Smith additional request received for additional information has been reviewed and responded too. The Committee to look at current process for retaining information specifically surrounding costs incurred on behalf of the Parish Council by the Clerk.
 - 6.2 Recreation: Cllr Goyder coordinating with Ken Boyle and are currently reviewing S106 monies available ongoing.
Crest request for access onto the Recreation Ground from the Hoadlands site is currently in discussions. Cllr Earle to draft options to Council for review. Crest were also looking at additional options.
 - 6.3 Neighbourhood Planning: To update on progress
Cllr Julia Elliott The last time the committee met with the consultants to finalise the draft plan in readiness for inspection by MSDC. Once those comments are received they will be reviewed by the Consultants with recommendations made. The Plan will then be ready for regulation 14 stage preparation. Alice Henstock MSDC who will be reviewing plan is currently on leave and on her return will be working on the MSDC District Plan, so they are currently unable to commit to a timeframe for returning their comments. The Committee will be meeting informally to look at communications/distribution how, when etc so that we are prepared for the consultation stages. Cllr Welch advised that the locality grant is in the system and we awaiting a response to our application.
 - 6.4 Community Halls: Finches Field to update on progress Cllr Welch advised that the legal requirements has been completed with MSDC by way of Grant Agreement, Lease etc.
Our planning consultants are working with the appointed contractor and finalising the contract for the build. They are now working on contractor notice board that will update the community on the build stages etc. The Clerk has requested regular project meetings to assist in maintaining communications and progress of the build etc.

- 7 **Chairman's Report:** to review Chairman's updates
- Cllr Welch, St George and Read met Zara Luxford the new manager at Nymans recently to discuss ongoing changes at the site. Zara was also in attendance at this meeting by way of introduction to the Council.
 - Cllr Welch attended an informal meeting with the CLT Committee who are keen to progress an affordable housing scheme in the Parish for local people in perpetuity.
 - Coos Lane Power Outages are ongoing, generators have been provided during investigation into the problems Cllr Wlech noted some tress that may need surgery, Cllr Welch to advise the Clerk on location etc

8. **Clerks Report**

- 8.1 UPDATE Installation of defibrillator – Cllr's Earle has emailed Nyman's with regards a suitable location for the defibrillator at the Hardware Store currently awaiting response. The Defibrillator has now been received and completed funded by the Heart Foundation. Member of the public suggested the alley way by the Spar. The Help at Hand Ian Ratcliffe has offered £750 towards the funding of the installation. Zara asked if they are any planning consents for the installation of a defibrillator, Cllr MacNaughton advised that it wouldn't apply here.
- 8.2 UPDATE Lower Ashfold DM/17/1491- Members are asked to consider the building of a garage and driveway walls at Lower Ashfold on land that is leased to Slaugham Parish Council. Cllr Welch clarified that there are three issues 1. That a building being built is seeking retrospective planning approval. 2. There is a covenant on the site from some years ago that has been forwarded to the owners of the Estate. 3. The 1000 year lease to the Council of the land between Ashfold House and Coos Lane. Cllr Welch has studied the archives and traced a land swap between the land in question and land further down, however our Solicitors do not feel that this holds ground and the questions around the land and the lease require the agent to submit certification b for the development. He advised that the land registry information is the correct information the other archived information is not legal. This has been copied to MSDC. We have since received the Certificate B and the Council have registered their objection to the development. Land ownership is not a planning issue it is an ownership issue.
- 8.3 UPDATE Proposals for the redevelopment of land south west of Handcross Primary School Access across the Recreation Ground, Handcross. See item 6.2

9 **Correspondence/Information Items/Publications/Consultations:**

10 **List of Accounts for Payment:** To review list of accounts for payment

- 10.1 List of payments July 2017:
- | | |
|-------------------|------------|
| Total Payments: | £15,258.21 |
| VAT | £2,084.87 |
| Overall Total Exp | £13,173.34 |

11 **Highways/Footpaths:** to review highways projects/items

- 11.1 Parish Traffic Calming Project – To report on progress
- Cllr Julia Elliott and the Clerk met with Highways Officer Ian Moorey to review the requirements and coordinating the progression of the scheme to design. Ian has now gone away to look at the different locations and the requirements. During our meeting he advised us that some of the requests made have certain criteria that can be difficult to achieve specifically around the permanent VAS signs, coordinating road signage and reduction of speed i.e 20mph requirements. In addition to the above we discussed where new/current gateways are installed, who will maintain them, cut back foliage along with any additional signage to warn drivers before the gateways etc We also asked him to advise on portable SIDs (speed indicator devices) could be located in the event a permanent sign is not progresses. Ian will also look at other options and work with the design teams and advise the Committee. Cllr St George ask that the slip road Brighton Road South is also looked at the Clerk to advise.

12 **Police / NHW Report / Resilience Group Reports**

- 12.1 Crime Reports cc'd members

13 **Any other matters that the Chairman wishes to raise for future discussion:**

Date of next meeting/s –28th September 2017

Signed: _____ Date: _____