

SLAUGHAM PARISH COUNCIL

Parish Council Meeting MINUTES

The Council Members are summoned to a Meeting to be held on

Thursday 14th December 6.00pm 2023 6.00pm – The Sports Pavilion, High Street, Handcross



Sally Mclean - Clerk to the Council Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings. The Council is maintaining COVID precautions. You should consider staying at home if you have tested positive.

Present: Cllr Julia Elliott, Gary Marsh, Eric Prescott, David Dunn, Jane MacNaughton, Lorette Holborn, Bob St George, Lesley Read, Philip Morris, Adrienne Melville, Carole Steggles

Others Present: 4 members of public.

- 1. Apologies for Absence:** To receive and accept apologies for absence. None
- 2. Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest. None
- 3. Approval of the Minutes of the Previous Meeting/s held on 9th November 2023** - To receive and accept the Minutes. Proposed Cllr Gary Marsh, Second Cllr Lorette Holborn APPROVED **RESOLVED**
- 4. Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda.

Neighbourhood Plan - St Martin Close see *item 6.3*

- 5. Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities.
 - 5.1. Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*.

Mid Sussex District Plan - District Council Members voted on the District Plan to move forward to Regulation 19. This consultation is open from 12 Jan 2024 at 08:00 to 23 Feb 2024 at 23:59. The consultation documents can be viewed at <https://midsussex.inconsult.uk/districtplanreg19/>. Supporting evidence is accessible from this webpage.

Slaugham Garden Nursery - Enforcement Officers and legal team have visited the site and notices will be served to tidy up the site.

DM/23/2174 Modification of Section 106 Agreement relating to application DM/16/2531 to remove Clause 4 of the first schedule so as to remove the requirement to pay the Affordable Housing contribution and to review the viability of the leisure. Community building and local community infrastructure contributions as set out in clauses 1 to 3 of the first schedule. An independent valuer has been appointed to review the case. This will come before the planning team in January 2024.

DM/23/2398 Land to the west of, London road, Handcross, West Sussex - Change of use of land from unused agricultural land to day care facility for roddog (doggy day care) to include a reception timber cabin (3m x 6m) and 4 x timber cabins for dog shelters (3m x 4m each), re-use of the existing access gate and fencing to the perimeter of the site. Permission was refused.

Green Spaces Contract - The Cabinet awarded Goods and Services contract for a 10-year term of five plus five years subject to satisfactory completion of financial validation and expiry of the 10-day standstill period. to Glendale Countryside Ltd on the 2 December.

Dog Bins Collection – The situation is bad alongside street cleansing. This has been raised with cabinet.
 - 5.2. West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance*: **None Present**
- 6. Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
 - 6.1. Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes distributed.
 - 6.1.1.** Members are asked to consider grant application from the Seaforth Hall Management Committee Warninglid for the procurement of a projector £500. *Papers cc'd in advance*: Proposed Cllr Prescott, Second Cllr Marsh
 - 6.2. Recreation:** To update members on current activities: To approve meeting/note minutes from meetings held:

Coffee Morning - MacNaughton Hall have been successful, the Handcross morning have lacked attendance. They members will continue and see if this improves.
 - 6.3. Neighbourhood Planning: Land at St Martin Close** - To update members on current activities/status: To approve meeting/note minutes from meetings held: The Councils consultant reported that the developers have expressed concerns about the level of planning risk in terms of bringing the sites forward for development, however the Assistant Director Planning at MSDC reassured the Council that as both sites are allocated in the made Slaugham Neighbourhood Plan, the principle of the development has been established. The team are awaiting their response, in respect of the next stages.
 - 6.4. Planning Committee:** Members to consider updates: To approve meeting minutes of meeting/notes *cc'd in advance*. To receive updates on other planning matters: See *item 5.1*
- 7. Chairman's Report:** to receive verbal report for the Chair:

Cllr Phil Morris and Cllr Bob St George have been working on the Project list combining some of the projects and reviewing the scope. The Committee are planning to meet in the new year.
- 8. Clerks Report** – to receive verbal or written report from the Clerk: Nothing new to add.

9. Finance Matters:

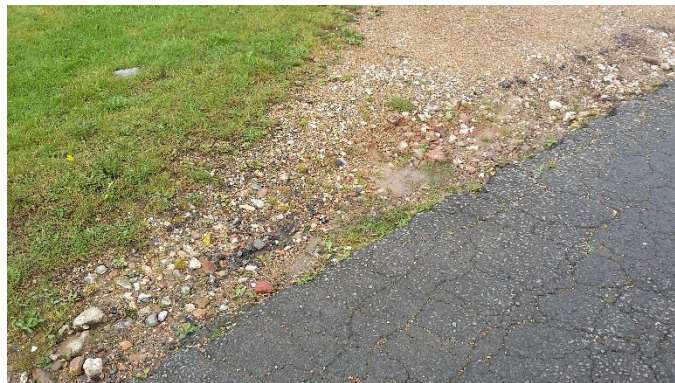
9.1. Payments and receipts The Committee is asked to RESOLVE to Approve: Bank Reconciliation for month November 2023 Approval in line with scheme delegation (*Ref: Bank Payment November part cc'd in advance*) **RECOMMENDATION:** The Committee approves the schedule of payments for November/December PART 2023 previously distributed. Proposed: Cllr Bob St George Second Cllr Prescott **APPROVED RESOLVED**

Slaugham Parish Council 2023/24					Slaugham Parish Council 2023/24		
Current Bank A/c					Balance Sheet as at 9th November 2023		
List of Payments made between 10/11/2023 and 14/12/2023							
Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail	31st March 2022	31st March 2023
29/11/2023	SSE Energy Supply	DDR	757.00		Street Lighting Energy		
01/12/2023	Data Protection Act Subs	DDR	35.00		ICO Data Protection Cert	4,571	0
06/12/2023	Adobe Product	DDR	19.97		Adobe IT	2,174	6,416
07/12/2023	SSE Energy Supply	DDR	55.36		Street Light Energy	66,216	109,744
07/12/2023	Mid Sussex District Council	BACS	163.36		Balance BRates Mac Hall		
07/12/2023	West Sussex County Council	BACS	4,486.64		Staff Salaries November 2023		
07/12/2023	Foster Landscapes Ltd	BACS	1,592.60		Playground Repairs Inspect		
07/12/2023	Royal British Legion Poppy App	BACS	20.00		Wreath Rem Sunday Appeal		
07/12/2023	Mulberry & Co	BACS	262.02		Audit Interim Review		
07/12/2023	West Sx. Assoc Local Councils	BACS	438.00		Sussex Assoc of Local Councils		
11/12/2023	SSE Energy Supply	DDR	61.30		Street Lighting Energy		
14/12/2023	Maple Electrics	BACS	160.80		Repair External Emerg Lighting		
14/12/2023	Three Mobile PPCC	BACS	10.79		Three Mobile PPCC		
14/12/2023	Parish On Line Mapping	BACS	180.00		Parish Asset Mapping		
14/12/2023	Parish Office	BACS	181.46		Parish Office	62,961	106,160
14/12/2023	Surrey Hills Solicitors LLP	BACS	717.00		Solicitor Fees	10,000	10,000
14/12/2023	Lukes Garden Service	BACS	170.00	Maintenance PP VG	Lukes Garden Service		
			Total Payments	9,331.30		72,961	116,160

The above statement represents fairly the financial position of the authority as at 9th November 2023 and reflects its income and Expenditure during the year.

10. Correspondence/Information Items/Publications/Consultations: (*Correspondence cc'd in advance to members*):
Nothing new to add

- 11. Highways/Footpaths:** to review highways projects/items: To update members of the following:
- 11.1. Preliminary Enquiries TRO Proposal Staplefield Road B2114 Extension of the 30mph speed limit approx. 300 meters. – The Clerk has not yet received a response from Nymans in relation to more information on the TRO.
 - 11.2. Footpath/s improvements- West Park Road/ Coos Lane to Covert Mead/Horsham Road - Improvements have been made to area, Members to investigate as to whether more work is required to improving the area for residents. There is parking on the verge that is untidy could be approved and to be added to the highway project list.
 - 11.3. Preliminary Enquiries TRO Old Brighton Road/Cotsford/Barn Close - Introduction of controlled parking zones, yellow lines etc. County Highways officer was to inspect the area there are no further updates currently.
 - 11.4. Highway/Green damage land fronting the Heritage, Park Road, Slaugham – Park Road, is an adopted road by highways. The road is breaking up between the village green and the road creating a small ditch between the green and the highway. The use of the green as patron parking by the Heritage alongside the water running down Park Road had engendered damage to the green. The Clerk has asked the Highways Officers to visit the site and assess the damage, recommend, and assist in identifying a permanent approved solution before spending resources on temporary repairs, as these are unlikely to resolve the issue and potentially cause further issues.



12. Police / NHW Report / Resilience Group Reports

12.1. Crime Reports cc'd members – Updates issued to members in advance.

13. Any other matters that the Chairman wishes to raise for future discussion:

Horsham Road, Handcross – The newly unexpected cat eyes are very large and causing concerns as they are very noisy especially at night - Cllr Read to write to County Cllr Bruce Forbes

14. Date of next meeting/s –

Signed: _____ Date: _____