

# SLAUGHAM PARISH COUNCIL

Thursday 3<sup>rd</sup> April 2025 at 6pm at MacNaughton Hall, Old Brighton Road South, Pease Pottage

Sally Mclean - Clerk to the Council Email [clerk@slaughampc.co.uk](mailto:clerk@slaughampc.co.uk) Website: <http://www.slaugham-pc.gov.uk>

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings



**Present:** Cllrs Julia Elliott, Eric Prescott, Jane MacNaughton, Lesley Read, Gary Marsh, James Keating

**Others Present:** None

1. **Apologies for Absence:** To receive and accept apologies for absence. Cllr Bob St George, Cllr Phil Morris, Cllr Debbie Beckinsale
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest. **None**
3. **Approval of the Minutes of the Previous Meeting/s held on 27<sup>th</sup> February 2025** -To receive and accept the Minutes. Proposed Cllr Gary Marsh, Second Cllr Eric Prescott
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda. **None**
5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities.
  - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*.
    - 5.1.1. **District Plan no progress to report, Horsham Warninglid School has been sold so an application will be coming forward.**
  - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance* – **None Present**
6. **Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
  - 6.1. **Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes distributed
    - 6.1.1. Meeting to review year end ahead of Internal Audit on the 9<sup>th</sup> May NOTED
  - 6.2. **Recreation:** To update members on current activities: To approve meeting/note minutes from meetings held: Verbal received.
  - 6.3. **Neighbourhood Planning: Land at St Martin Close** - To update members on current activities/status: To approve meeting/note minutes from meetings held: Nothing new to report.
  - 6.4. **Planning Committee:** Members to consider the following applications: To approve meeting minutes of meeting/notes *cc'd in advance*: Noted
  - 6.5. **Traffic Calming Working Group-** To update members on current activities/recommendations: New solar SID installed on Horsham Road, Handcross. The Team to look at the pole installation for Horsham Road, Pease Pottage.
7. **Chairman's Report:** to receive verbal report for the Chair:
  - 7.1. MSALC Devolution Conference at Haywards Health Golf Club - Full details of the consultation can be found on the gov.uk website here: [Sussex and Brighton devolution - GOV.UK](#)  
Further information is available in the government press notice here: [Devolution Priority Programme consultations launch - GOV.UK](#) or <https://www.gov.uk/government/collections/local-government-reorganisation-policy-and-programme-updates>
8. **Clerks Report** – to receive verbal or written report from the Clerk:
9. **Finance Matters:**
  - 9.1. Payments and receipts The Committee is asked to RESOLVE to approve: To approve Bank Reconciliation for February 2025 - Approval in line with scheme delegation (*Ref: Bank Payment March 2025 in advance*) APPROVED RESOLVED
  - 9.2. The Committee is asked to RESOLVE to approve the schedule of payments for March 2025 previously distributed. APPROVED RESOLVED

Date: 28/03/2025		Slaugham Parish Council				Page 1	
Time: 15:27		Cashbook 1				User: SM	
		Current Bank A/c					
		Payments made between 01/03/2025 and 28/03/2025					
Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Details
04/03/2025	West Sussex County Council	BACS	7,169.03			4100 101	7,169.03 Staff Salaries February 2025
04/03/2025	Viking Office UK Ltd	BACS	85.93		14.32	4135 101	71.61 Stationary
04/03/2025	Foster Landscapes Ltd	BACS	225.22		37.54	4415 401	93.84 Playground Inspections Slaugh
						4401 401	93.84 Playground Inspections HandX
05/03/2025	British Gas	DOR	841.14			4502 401	841.14 Mac Hall Gas Energy
06/03/2025	Adobe Product	DOR	19.97		3.33	4122 101	16.64 IT Support Adobe
07/03/2025	Nesbitts	BACS	467.71		77.95	4414 401	194.88 Cleaning Materials Mac Hall
						4418 401	194.88 Cleaning Materials Halls Pavil
17/03/2025	Adobe Product	DOR	9.98		1.66	4122 101	8.32 Support Adobe IT
18/03/2025	Lloyds Bank	PAY	8.50			4115 101	8.50 Bank Fees
25/03/2025	SSE Energy Supply	DOR	408.92		19.47	4500 501	389.45 Unmeter Street Light Energy
28/03/2025	Mid Sussex District Council	BACS	1,385.28		230.88	4400 401	1,154.40 Dog Bin Collection Services
28/03/2025	National Assoc Local Councils	BACS	42.00		7.00	4126 101	35.00 National Assoc Local Councils
28/03/2025	Lukes Garden Services	BACS	105.00			4406 401	80.00 Village Green Fence Postage
						4415 401	25.00 Slaugham Playground
28/03/2025	Parish Office	BACS	265.79		4145 101		45.00 Use of Home
						4126 101	200.79 Travel
						4138 101	20.00 Tel/Wifi/Mobil
28/03/2025	Three Mobile PPCC	BACS	10.79		1.80	4414 401	8.99 Three Mobile PPCC
28/03/2025	Ellis Cleaning Services Ltd	BACS	100.80		16.80	4414 401	42.00 Mac Hall San Services
						4418 401	42.00 Pavilion
28/03/2025	Viking Office UK Ltd	BACS	179.94		29.99	4418 401	149.95 Cleaning Equipment
Total Payments:			11,326.00	0.00	440.74		10,885.26

Date:27/03/2025

Time:15:14

Slaugham Parish Council

Bank Reconciliation Statement as at 28/02/2025  
for Cashbook 1 - Current Bank A/c

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User: SM

Bank Statement Account Name (s)	Statement Date	Page No	Balances
Treasurers	27/02/2025	115	1,001.00
Business Investment	27/02/2025	85	77,923.71
			78,924.71
Unpresented Payments (Minus)		Amount	
		0.00	
			0.00
			78,924.71
Unpresented Receipts (Plus)			
		0.00	
			0.00
			78,924.71
		Balance per Cash Book is :-	78,924.71
		Difference is :-	0.00

Clerk & RFO:

Name .....

Signed .....

Date .....

Councillor:

Name .....

Signed .....

Date .....

**10. Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)

**11. Highways/Footpaths:** to review highways projects/items: Members are asked to consider the following, papers cc'd in advance:

- 11.1. WSCC EVI Phase 4 - LEVI Pilot scheme – Proposed EV Charge points Covert Mead, Handcross – Council do not feel that this is an ideal location. The Clerk to write back to WSCC.
- 11.2. MDS2409 – B2110 High Beeches Lane - Proposed 40mph speed limit. Noted

**12. Police / NHW Report / Resilience Group Reports**

- 12.1. Crime Reports cc'd members – Updates issued to members in advance.

**13. Any other matters that the Chairman wishes to raise for future discussion:**

**14. Date of next meeting/s – 15<sup>th</sup> May 2025 Annual Meeting of Council**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_