

# SLAUGHAM PARISH COUNCIL

Minutes - Thursday 30<sup>th</sup> October 2025 at 6.30pm at Sports Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council Email [clerk@slaugham-pc.gov.uk](mailto:clerk@slaugham-pc.gov.uk) Website: <http://www.slaugham-pc.gov.uk>

Press and Public are welcome to attend - The Parish Council is an open and transparent local authority and encourages public attendance at meetings



Present: Cllrs Eric Prescott, Lesley Read, David Dunn, James Keating, Gary Marsh

1. **Apologies for Absence:** To receive and accept apologies for absence. Cllr Jane MacNaughton, Cllr Julia Elliott
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest. None
3. **Approval of the Minutes of the Previous Meeting/s held on 25<sup>th</sup> September 2025** -To receive and accept the Minutes. Proposed Cllr Eric Prescott, seconded Cllr Lesley Read
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda.

A member of the public requested an update on the proposed development at St Martins Close. Cllr Prescott advised that Elivia Homes have opted not to proceed with the west site. The Council is now working collaboratively with its appointed land agent and the land agent representing the western portion of the site to explore development opportunities and assess a viable pathway forward. It was noted that the Community Land Trust (CLT) will be incorporated into the evolving proposal, although specific details are yet to be confirmed.

5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities.
  - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates cc'd in advance.

**Food Waste Service Rollout** – Cllr Prescott reported that Mid Sussex District Council (MSDC) reported that Mid Sussex District Council (MSDC) was preparing to launch its new “1, 2, 3” waste collection programme, with weekly food waste collections scheduled to commence on 3rd November 2025. As part of the rollout, households across the district were issued with indoor caddies and outdoor food waste bins. The initiative aims to reduce landfill and convert food waste into renewable energy and fertiliser. Residents were advised to familiarise themselves with the updated collection schedule and MSDC guidance on accepted food waste items.

**Mid Sussex District Plan 2021–2039 Examination Status** - Cllr Prescott provided an update on the Mid Sussex District Council (MSDC) District Plan Review. The revised plan (2021–2039) was submitted for examination in July 2024, with Stage 1 hearings held in October 2024. The Planning Inspector raised concerns regarding legal compliance, particularly MSDC's failure to meet the Duty to Cooperate with neighbouring authorities. MSDC has since issued a legal challenge and submitted further representations. As of October 2025, the Council was awaiting a formal response from the Inspector and confirmation of the next steps in the examination process. The 2014–2031 District Plan remains in force until the revised plan is adopted.
  - 5.2. **WestSussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates cc'd in advance None Present
6. **Committee Reports:** Council to consider the recommendations, receive and note committee and advisory group/updates: To approve meeting and or briefing notes received in advance of the meeting convened:
  - 6.1. **Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes distributed – Members received an update on current activities relating to the Finance & Policy Committee. It was noted that a Finance & Policy Committee meeting was scheduled for 11th November to review the draft budget and consider recommendations ahead of the full Council meeting.
  - 6.2. **Recreation:** To update members on current activities: To approve meeting/note minutes from meetings held:
  - 6.3. **Neighbourhood Planning:** - To update members on current activities/status: To approve meeting/note minutes from meetings held: see item 4
  - 6.4. **Planning Committee:** Members to consider the following applications: To approve meeting minutes of meeting/notes cc'd in advance:
    - 6.4.1. Members to consider the following applications:

**Application Reference:** [DM/25/2647](#) **Site Address:** Land East Of Brighton Road Pease Pottage West Sussex

**Proposal:** The retention of an existing temporary sales suite building together with the associated ancillary structures, to be used as a community facility with parking and landscaping - Members reviewed planning application DM/25/2647, proposing the retention of an existing temporary sales suite building and associated ancillary structures, to be repurposed as a community facility with parking and landscaping. The Council raised **no objections** to the proposal.
  - 6.5. **Traffic Calming Working Group** - To update members on current activities/recommendations: Nothing to add
7. **Chairman's Report:** to receive verbal report for the Chair: Nothing to add
8. **Clerks Report** – to receive verbal or written report from the Clerk:
  - 8.1. To note that the national Remembrance Sunday Parade will take place on **Sunday, 9th November 2025** - Members are asked to consider any local arrangements, support, or representation required by the Parish Council in connection with the event. Members noted that the national remembrance Sunday Parade. It was confirmed that Slaugham Parish Council will be laying a wreath as part of the local commemoration.
9. **Finance Matters:**
  - 9.1. Payments and receipts The Committee is asked to RESOLVE to approve: To approve Bank Reconciliation for September 2025 - Approval in line with scheme delegation (Ref: *Bank Payment in advance*) **Proposed:** Cllr Marsh **Seconded:** Cllr Prescott
  - 9.2. The Committee is asked to RESOLVE to approve the schedule of payments for October 2025 previously distributed. **Proposed:** Cllr Dunn **Seconded:** Cllr Read
  - 9.3. Members To consider requests for financial support from local groups under the Parish Council's Grants scheme:
    - 9.3.1. Rosemary Club - £1000 – Members considered a grant application from the Rosemary Club. It was **resolved** to approve a grant of **£1,000** in support of the Club's ongoing activities and contribution to the local community.

**Proposed:** Cllr Marsh **Seconded:** Cllr Prescott
    - 9.3.2. St Catherines Hospice - £500 with an additional £500- Members considered a grant application from St Catherine's Hospice. It was **resolved** to approve a grant of £500, with an additional £500 awarded in recognition of the hospice's continued service to the community and wider demographic. **Proposed:** Cllr Marsh **Seconded:** Cllr Prescott

**10. Correspondence/Information Items/Publications/Consultations:** (Correspondence cc'd in advance to members)

- 10.1. **Electric Vehicle Charge point Installation – Covert Mead** To consider correspondence received regarding obstruction of civil works at Covert Mead, relating to the attempted installation of Electric Vehicle (EV) charge points. Members are asked to review the situation, including resident opposition and potential enforcement options, and to provide guidance on next steps. Supporting correspondence has been circulated in advance. Members considered correspondence relating to the obstruction of civil works at Covert Mead, associated with the attempted installation of Electric Vehicle (EV) charge points. The Clerk confirmed that advice had been provided to West Sussex County Council regarding the issues raised and appropriate response options. Following review, no further action was deemed necessary by the Parish Council at this time.
- 10.2. To update members on Tree damage from Council-owned Common Land. Members noted the incident involving a fallen tree from Council-owned Common Land onto a neighbouring property in Coos Lane, Handcross. The matter was referred to the Council's insurers (Gallagher), and all relevant documentation was submitted. Following review, it has been determined that Slaugham Parish Council was not negligent in its management of the site or trees. The tree in question was found to have failed internally, and this deterioration could not have been reasonably identified through the Council's routine inspection procedures, which are in line with accepted industry standards. No further action is required at this time, pending any additional correspondence from the insurer.
- 10.3. To receive an update on reports of anti-social behaviour involving off-road motorbikes on parish land, including noise disturbance and damage to public spaces. To note actions taken to date, including liaison with Sussex Police, notices and signage review.

**11. Highways/Footpaths:** to review highways/projects/items: Members are asked to consider the following, papers cc'd in advance:

- 11.1. To receive an update on the installation and repair/replacement of bus shelters within the Parish: Members received an update on the ongoing programme of bus shelter installation and repair/replacement within the Parish. Cllr Marsh reported on progress to date, including scheduled works and engagement with the developers contractors on repairs. Specific locations requiring attention were noted, and members were invited to raise any additional sites for consideration.
- 11.2. To update members on the status of Traffic Regulation Order (TRO) Warninglid Lane - Members received an update regarding the proposed 40mph buffer section on Warninglid Lane. West Sussex County Council reviewed additional speed data and determined that the Traffic Regulation Order (TRO) request has been denied. The data showed all-day average speeds of 33.4mph, below the threshold for introducing a 40mph limit. County officers advised that implementing a 40mph limit could inadvertently encourage higher speeds approaching the existing 30mph section. Under the WSCC Speed Limit Policy and route assessment, Warninglid Lane is considered more suited to a national speed limit road due to its rural characteristics. Accordingly, the proposal for a reduced speed limit is not a priority at this time – No further action.
- 11.3. To update members on proposed Traffic Regulation Order (TRO); Nymans - Members considered a proposal circulated in advance and noted the attendance of the Nymans Manager and Operations Manager at the meeting. Representatives outlined concerns regarding local traffic management and sought the Parish Council's support for a proposed Traffic Regulation Order (TRO). Supporting correspondence and background information were provided to members prior to the meeting as follows:
  - Extension of double yellow lines along the B2114 from the village to the bus stop.
  - Introduction of hatched bus stop markings outside the bus stop.
  - Extension of double yellow lines along the B2114 from the bus stop, excluding laybys north of the Nymans entrance, resuming outside Nymans and extending to South Lodge.
  - Extension of the 30mph speed limit by approximately 300 metres, leaving Handcross down to just past the South Lodge exit.
  - Relocation of the Handcross village gates to align with the proposed change of speed limit at South Lodge.
  - Installation of a mobile speed trap sign on the straight section of road between South Lodge and Handcross.Following discussion, the Council agreed to support the application subject to minor modifications, specifically the removal of the proposed full extension of double yellow lines as the stretch identified was considered too long.
- 11.4 To receive an update on the Parish's fingerpost restoration - Members received an update from John Welch regarding the restoration and replacement of traditional fingerposts within the Parish. It was noted that the long-term project to repair and reinstate the surviving signs across Slaugham, Handcross, Warninglid, and Pease Pottage has now been completed. In addition, Mr Welch agreed to review the condition of an additional fingerpost located on the edge of the Parish at the top of Brantridge Lane, Handcross on behalf of the Council. The Council expressed appreciation for his continued support in preserving these historic waymarkers.

**12. Police / NHW Report / Resilience Group Reports**

- 12.1. Crime Reports cc'd members – Updates issued to members in advance.
- 12.2. Police Beat Surgery booked in at the The Sports Pavilion, Handcross –
  - Monday 8<sup>th</sup> December 10 -11am.
  - Tuesday 10<sup>th</sup> February 2026 3.30-4.30pm

**13. Any other matters that the Chairman wishes to raise for future discussion:**

**14. Date of next meeting/s – 27<sup>th</sup> November 2025 at 7pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_