

# SLAUGHAM PARISH COUNCIL



## Parish Council Meeting Minutes

Thursday 3<sup>rd</sup> November 2022 at 7.30pm – The Sports Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council Email [clerk@sloughampc.co.uk](mailto:clerk@sloughampc.co.uk) Website: <http://www.sloughampc.co.uk>

Press and Public are welcome to attend - **Public attendance at Parish Council meetings** - The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, the Council is maintaining COVID precautions. You should not attend a meeting in person if: -

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.

**Keeping us all safe:** When you attend the meeting, keep yourself and others safe by following the Government's guidance at all times.

Present: Cllrs; Julia Elliott, Eric Prescott, Lorette Holborn, Jane MacNaughton, David Dunn, Bob St George, Lesley Read, Michael Earle,

Others Present: Clerk Sally Mclean, District Councillor Kristy Adams, one member of public

1. **Apologies for Absence:** To receive and accept apologies for absence. District Cllr Gary Marsh, County Cllr Bruce Forbes
2. **Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest  
None
3. **Approval of the Minutes of the Previous Meeting held on 29<sup>th</sup> September 2022** -To receive and accept the Minutes  
**APPROVED**
4. **Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda **NONE**

Will the Council consider events for the Coronation Ceremony on the 6<sup>th</sup> May 2023. As a Parish with four villages generally each village has an events committee that coordinate their own street parties, events etc, the Council offer to support these, identify resources etc.

5. **Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
  - 5.1. **Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*
    - The LPA's solicitor Tom Clarke has now retired with an interim lawyer looking after things until January 2023.
    - A new outdoor support centre is in the planning stage for Burgess Hill <https://www.midsussex.gov.uk/about-us/press-releases-and-publications/council-to-deliver-new-mid-sussex-centre-for-outdoor-sports/>
    - The trial for effective food waste is going really well currently. <https://www.midsussex.gov.uk/about-us/press-releases-and-publications/food-waste-collection-trial-gets-underway/>
    - District Plan Review 2021-39 Consultation was voted on by cabinet and is going forward to regulation 18 which opens on the November 7<sup>th</sup> and will be circulated on Monday. <https://www.midsussex.gov.uk/planning-building/mid-sussex-district-plan/district-plan-review/>
  - 5.2. **West Sussex County Council County Local Committee (WSCC/CLC)** – Press Release/s updates *cc'd in advance*
6. **Committee Reports:** to receive and note committee and advisory group updates  
The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:
  - 6.1. **Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes
    - 6.1.1. To update members on projects and future meetings: The Clerk to coordinate a meeting and advise week commencing 14<sup>th</sup> November.
  - 6.2. **Recreation:**
    - 6.2.1. To update members on projects and future meetings: Meeting set for 22<sup>nd</sup> November 2022
  - 6.3. **Neighbourhood Planning:**  
**Land at St Martin Close** - The Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022 – Update members on current progress with options and lawful requirements of the site pending document review:
  - 6.4. **Planning Committee:** Members to consider updates: To approve meeting minutes of meeting/notes and minutes  
**Meetings: 27<sup>th</sup> October 2022**
    - 6.4.1. DM/22/2015 – Location: Land North of Staplefield Road, Slaugham, West Sussex Update – REFUSED
    - 6.4.2. Cedars Bus Stop engrossments have been signed.
7. **Chairman's Report:** to receive Chairman's updates
  - 7.1. Christmas Tree - Cllr Bob St George is investigating procurement of a tree, installation and decoration costs. This will be reported back to Finance ahead of the next full Council meeting.
8. **Clerks Report** – to receive updates
  - 8.1. Warm Spaces – Members to consider report of warm spaces in response to the cost-of-living crisis – Cllr MacNaughton to coordinate a session at Mac Hall as a trial and see how this may work, much need etc and advise.
  - 8.2. Rampion 2 launches public consultation on potential onshore cable route changes Public Art Project – Handcross Recreation Ground update. Noted
  - 8.3. High Weald AONB Management Plan Consultation Biennial Review - The report sets out activities and achievements over this time period, including the challenges posed by the Covid-19 pandemic. [For report here.](#) Noted
  - 8.4. Elections - Local Government Elections are due to be contested across Mid Sussex on **THURSDAY 4 MAY 2023**
  - 8.5. To advise WSALC Subscription 2023/24 – Electorate 2857 September 2022 - The Directors of WSALC Ltd. agreed to increase the subscription for 2023/24 by **2%** to **35.38p** per elector.  
= WSALC £1010.81 NALC Subscription £220.27 Total Due (after March 2023) £1231.08 **APPROVED**

9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month September 2022 Approval in line with scheme delegation (*Ref: Bank Payment Analysis attached*)

**RECOMMENDATION:** The Committee approves the schedule of payments for October 2022 –

**27<sup>th</sup> September 2022 – Trial Balance**

|                  |          |
|------------------|----------|
| VAT Control A/c  | £20,114  |
| Current Bank A/c | £92,725  |
| Total            | £112,839 |

**Reconciliation Statement**

|                     |            |
|---------------------|------------|
| Treasurers          | £1,001.00  |
| Business Investment | £57,850.04 |

|                                 |            |
|---------------------------------|------------|
| <b>Total Payments October :</b> | £27,598.96 |
| VAT                             | £2,627.54  |
| Total                           | £24,971.42 |

10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)

11. **Highways/Footpaths:** to review highways projects/items

12. **Police / NHW Report / Resilience Group Reports**

12.1. Crime Reports cc'd members – Updates issued to members in advance

13. **Any other matters that the Chairman wishes to raise for future discussion:**

**Date of next meeting/s –**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_