

SLAUGHAM PARISH COUNCIL



Parish Council Meeting Minutes

Thursday 23rd June 2022 at 7.30pm – The Sports Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council

Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

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Press and Public are welcome to attend - **Public attendance at Parish Council meetings** - The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, the Council is maintaining COVID precautions. You should not attend a meeting in person if:

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.

Keeping us all safe: When you attend the meeting, keep yourself and others safe by following the Government's guidance at all times.

Present: Cllr's Michael Earle, Eric Prescott, Lorette Holborn, Lesley Read, Jane MacNaughton, David Dunn, Bob St George

Others Present: 1 member of public

- 1. Apologies for Absence:** To receive and accept apologies for absence. Cllr Julia Elliott, Colin Smith, District Councillor Gary Marsh, County Councillor Bruce Forbes,
- 2. Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest
- 3. Approval of the Minutes of the Previous Meeting held on 26th May 2022** To receive and accept the Minutes
- 4. Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda
- 5. Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1. Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*
 - 5.2. West Sussex County Council County Local Committee (WSCC/CLC) –** Press Release/s updates *cc'd in advance*
- 6. Committee Reports:** to receive and note committee and advisory group updates

The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:

 - 6.1. Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes 13th June 2022 **APPROVED**
 - To note and approve the effectiveness of the Audit Plan and the Council's Internal Audit and Internal Control Procedures. **ACCEPTED**
 - Annual Accounts (AGAR) 2021/22: The Council to consider and agree that the Annual Governance and Accountability Return for the year ending 31 March 2022 accurately presents the financial management of the Council as required by the Accounts and Audit Regulations 2015 to approve the following:
 - 6.3.1. To agree Section 1: The Annual Governance Statement 2021/22** RECOMMENDATION: The Council approve the adoption of the Annual Governance Statement 2021/22. Proposed Cllr Earle, Second Cllr Prescott **APPROVED RESOLVED**
 - 6.3.2. To agree Section 2: The Accounting Statement 2021/22.**RECOMMENDATION: The Council approve the adoption of the Annual Governance Statement 2021/22. Proposed Cllr Earle, Second Cllr Dunn **APPROVED RESOLVED**
 - 6.3.3. To agree Internal Auditors Report –** noting any findings that require action: RECOMMENDATION The Council approve the adoption of the Internal Auditors Report 2021/22: There were not notes or actions required Proposed Cllr Earle, Second Cllr Prescott **APPROVED RESOLVED**
 - To agree the period of the public's right of inspection (the Regulations require the period to include 30 working days and the first ten working days of July) RECOMMENDATION: The Committee agrees to recommend the period of public inspection of the accounts to Council for approval and adoption. Proposed Cllr St George, second Cllr Prescott **APPROVED RESOLVED**

The AGAR was signed – The Clerk was instructed to issue the AGAR 2021/22 to External Audit.
 - 6.4. Recreation:** To update members on current activities: To approve meeting/note minutes
 - 6.4.1.** To update members on the village enhancement funding availability – The Clerk updated members on the MSDC budget that incorporated S106 Formal Sport - Hoadlands has been allocated to the Hemsleys, Finches Field Masterplan. The Members are extremely disappointed and do not feel that the questions asked by the Clerk have been adequately explained Cllr Prescott and the Clerk to discuss a response.

The planters are to be installed materials have been costed.
The Committee will look at the replacement bus shelter ahead of the winter by Nymans.
 - 6.4.2.** To update members on the Parish benches project – The Clerk provided a map marked up with the locations for the new benches
 - 3 Pease Pottage – 2 memorial 1 Recyclable
 - 2 Handcross - 2 Recyclable
 - 2 Slaugham – 2 Memorial
 - 1 Warninglid – 1 Recyclable Cllr Prescott working on location on Recreation Ground
 - 6.4.3.** Barrier Installation – Installation date update
 - 6.4.4.** Knapes Field Project Update – Management Plan to be scoped Cllr Read, Cllr Elliott and the Clerk are investigating

6.5. **Neighbourhood Planning:**

Land at St Martin Close - The Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022 – Nothing new to add – The Clerk provided an update on the Site Allocation DPD / District Plan Briefing the slides were shared with the Council.

6.6. **Planning Committee:** Members to consider updates: To approve meeting minutes:

Cottesmore Golf Use and Containers Pease Pottage (EF/22/0148) The officer who has visited the site noted the use and the items on the site. From the information we have obtained, and relating solely to the land within Mid Sussex (so does not include the former scout hut, buildings and car park) the LPA are content that the items (container and archery targets) are not permanent structures which would require planning permission for their development. It also appears that the archery is a private club and not a commercial enterprise so could be considered a sporting facility which would fall under an F2 community use and therefore may not require planning permission.

The Hollies – With the EF/LPA for progressing as still outstanding.

7. **Chairman's Report:** to review Chairman's updates – Nothing new

8. **Clerks Report** – to review updates

The Clerk updated the Council on the Waymarkers project being coordinated by MSDC – A trail across the district that is using S106 Public Art money to procure waymarkers for those following the trail – Handcross will have a waymarker on the recreation ground. The waymarker artist was chosen using an elaborate scoring system. Janine Creaye has worked and lived in the district producing entrance markers for Bedelands Nature Reserve in Burgess Hill. These will be wood carving using green oak sourced locally from the Balcombe Estate. The work is estimated to start later/early next year.

9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month May 2022 Approval in line with scheme delegation

(Ref: *Bank Payment Analysis attached*) **RECOMMENDATION:** The Committee approves the schedule of payments for June 2022:

Payments June (part) 1st June – 23rd June 2022

Total Payments: £12,533.93 VAT £755.18 Total Net Payments £11,778.75

Bank Reconciliation 31st May 2022

Treasurers	£1,001.00
Business Investment	£91,466.62
Total at the Bank	£92,467.62

10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc'd in advance to members*)

11. **Highways/Footpaths:** to review highways projects/items

11.1. High Beeches Lane B2110 – Members to consider (TRO) to investigate speed reduction/traffic calming requirements from the High Street junction to High Beeches Gardens – To date the Clerk has not had any feedback from Highways so was instructed to remove the item and advise Cllr Bruce Forbes as the Council are unable to progress further.

12. **Police / NHW Report / Resilience Group Reports**

12.1. Crime Reports cc'd members – Updates issued to members in advance

13. **Any other matters that the Chairman wishes to raise for future discussion:**

Date of next meeting/s –

Signed: _____ Date: _____