

SLAUGHAM PARISH COUNCIL



Parish Council Meeting MINUTES

Thursday 28th July 2022 at 7.30pm – The Sports Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council Email clerk@slaughampc.co.uk Website: <http://www.slaughampc.co.uk>

Press and Public are welcome to attend - **Public attendance at Parish Council meetings** - The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, the Council is maintaining COVID precautions. You should not attend a meeting in person if: -

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.

Keeping us all safe: When you attend the meeting, keep yourself and others safe by following the Government's guidance at all times.

Present: Cllr's Julia Elliott, Michael Earle, Lorette Holborn, Lesley Read, Bob St George

Others Present: District Councillor Gary Marsh, County Cllr Bruce Forbes, Sally Mclean the Clerk

- 1. Apologies for Absence:** To receive and accept apologies for absence. Cllr David Dunn, Eric Prescott and Jane MacNaughton
- 2. Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest
None
- 3. Approval of the Minutes of the Previous Meeting held on 23rd June 2022** To receive and accept the Minutes Proposed
Cllrs St George, Lorette Holborn **APPROVED**
- 4. Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda
- 5. Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
 - 5.1. Mid Sussex District Council (MSDC):** Press Release/s updates *cc'd in advance*
District Councillor Gary Marsh - Enforcement Officer attended the Hollies and will be writing to home owner with regard to planning application for the wall.
The tree officer to write to the Clerk regarding the TPO request for the Councils trees.
District Plan review strategy has started.
Cllr Judy Llewellyn- Burke has resigned from District and relocating so a by election will take place for the Bolney Ward.
 - 5.2. West Sussex County Council County Local Committee (WSCC/CLC) –** Press Release/s updates *cc'd in advance*
County Cllr Bruce Forbes – Footpath changes at the Cedars as part of planning application.
High Beeches – The Council have asked for costs associated to any works that require spending see Clerks report issued to highways officers at the time, the Clerk to forward the report.
No updates on the sale of the School at Warninglid. The Clerk asked about the protection of the Oak trees and if the District will apply TPOs to the trees Cllr Marsh to advise.
- 6. Committee Reports:** to receive and note committee and advisory group updates
The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:
 - 6.1. Finance & Policy Committee:** To update members on current activities: To approve meeting/note minutes
 - 6.2. Recreation Committee**
 - 6.2.1.** To update members on the village enhancement funding availability – The Clerk updated members on the MSDC budget that incorporated S106 Formal Sport monies from Handcross to Pease Pottage– The Clerk has written to MSDC expressing the Councils disappointment of the allocation of the funds without consultation **emails cc'd in advance** – The Council refer follow up to F&P to consider further action/review of site and improvement plans.
 - 6.2.2.** To update members on the Parish benches project – The Clerk is gathering prices on the benches alongside install costs – the figures have been approved but Council would refer to F&P for review sign off.
 - 6.2.3.** Barrier Installation – Installation date update – 17th August, the clerk to organise the removal of the concrete blocks.
 - 6.2.4.** Knapes Field Project Update – Ecological surveys required ahead of a management plan – refer to F&P for budget review.
 - 6.2.5.** To update members on the Knepp Estate Visit Cllr Read provided an update.
 - 6.2.6.** Petanque – Members to consider the following: The Clerk provided a brief update on the meetings.
 - 6.2.6.1.** The Clubs obligations to maintain the boundary under agreement briefing note *cc'd in advance*
Members considered the boundary requirements and recommended the following:
 - Complete the playground boundary at a cost to Council £925 plus VAT. The fence is to secure the playground not to replace the petanque fence. The remaining fence/boundary is the responsibility of the Petanque to make good the area. The Council would like the hedging continued inside the area to prevent children accessing the piste. Referred to F&P
 - 6.2.6.2.** The Clubs rebuttal of the notice of termination requirements *cc'd in advance* This will remain unchanged –
 - 6.3. Neighbourhood Planning:**
Land at St Martin Close - The Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022 – Update members on current progress with options and lawful requirements of the site: Work is progressing on the options available for the site. The Clerk has produced the draft documentation which sets out the exploratory

work for progressing residential development of land known as St Martin Close (East), Handcross (the 'site') for the review with the councils' professional consultants. The purpose of the report is to support the Parish Council reaching an informed decision on the favoured way forward whilst conforming to the obligations of the Parish Council in performing their statutory functions and/or regulatory requirements surrounding land disposal Section 127 of the Local Government Act 1972. It is hoped that this will come before the Committee in late September early October. The document contains commercially sensitive information so will remain in draft until it has been approved by the Council.

Site Allocations DPD: Adoption - Mid Sussex District Council adopted the Site Allocations Development Plan Document (the 'Sites DPD') at its meeting on 29th June 2022. It now forms part of the Development Plan for the district. The SADPD has been subject to examination by an independent Inspector. The report confirms that, *subject to a number of Main Modifications*, the Plan met all legal and soundness requirements and was capable of adoption. The Report on the Examination of the Site Allocations DPD available at www.midsussex.gov.uk/SitesDPD. An Adoption Statement has been published. This can be viewed at: <https://www.midsussex.gov.uk/media/8319/adoption-statement.pdf>

District Plan Review: To approve Dowsett Mayhew assistance with the SNHP Review in line with the adoption of the SADPD and DP modifications - Approved in principle refer to F&P.

- 6.4. **Planning Committee:** Members to consider updates: To approve meeting minutes of meeting/notes and minutes – Nothing new to report
7. **Chairman's Report:** to review Chairman's updates – Nothing to report
8. **Clerks Report** – to review updates
- 8.1. SPC London Bridge – Protocol for marking the death of a senior national figure or local holder of high office – Members to review current protocol – Members to consider the amendments ahead of the next meeting, current protocol remains in place.
- 8.2.
- 8.3. Town and Parish Council ward boundary changes in Burgess Hill and East Grinstead as part of a six-week public consultation www.midsussex.gov.uk/elections-voting/community-governance-reviews/ . The Council is proposing to extend the northern boundary of Burgess Hill Town Council to include the site of the Northern Arc housing development. Two new wards will be created, 'Northern Arc East' and 'Northern Arc West', taking the total number of wards in Burgess Hill to ten. It is proposed that Burgess Hill has 17 Councillors representing the town in the next election cycle, potentially rising to 19 in 2027. The proposed changes to the Burgess Hill Town Council ward boundary mean the Northern Arc development will no longer be within the Parish of Ansty and Staplefield. The recommendations are that Ansty and Staplefield Parish Council should be comprised of five wards represented by 12 Councillors. Noted
9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month June 2022 Approval in line with scheme delegation
(Ref: Bank Payment Analysis attached) **RECOMMENDATION:** The Committee approves the schedule of payments for July 2022 –

Bank Reconciliation June 2022

Treasurers	29/06/2022	£ 1,000.00
Business Investment	29/06/2022	£ 85,817.93
Total at the Bank		£ 86,817.93
Total Payments: £7,019.01 Vat £387.09 Total Net Payments £6,631.92		
Proposed Cllr Earle Second Cllr Elliott APPROVED		

10. **Correspondence/Information Items/Publications/Consultations:** (Correspondence cc'd in advance to members)
11. **Highways/Footpaths:** to review highways projects/items
12. **Police / NHW Report / Resilience Group Reports**
- 12.1. Crime Reports cc'd members – Updates issued to members in advance
13. **Any other matters that the Chairman wishes to raise for future discussion:**

Date of next meeting/s – 29th September 2022

Signed: _____ Date: _____