

# SLAUGHAM PARISH COUNCIL



## Parish Council Meeting Minutes

Thursday 24<sup>th</sup> February 2022 at 7.30pm – The Sports Pavilion, High Street, Handcross

Sally Mclean - Clerk to the Council Email [clerk@slaughampc.co.uk](mailto:clerk@slaughampc.co.uk) Website: <http://www.slaughampc.co.uk>

Press and Public are welcome to attend - Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However, the Council is maintaining COVID precautions. You should not attend a meeting in person if: -

- you have coronavirus symptoms: a high temperature, loss or change to sense of smell or taste, a new continuous cough.
- if you have tested positive for COVID-19 or are waiting for a test result.
- if you have been instructed by the NHS to self-isolate.
- you have recently returned from travel abroad and should be either self-isolating or quarantining.

**Keeping us all safe:** When you attend the meeting, keep yourself and others safe by following the Government's guidance at all times. We politely ask that you:

- wear a face covering, unless exempt, until seated.
- maintain some distance from others.
- using the hand sanitiser provided upon entrance to and exit from the meeting room.

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**Present:** Cllrs Julia Elliott, Eric Prescott, Lorette Holborn, Lesley Read, Colin Smith, Jane MacNaughton, David Dunn

**Others Present:** Sally Mclean (Clerk), 2 members of public

- 1. Apologies for Absence:** To receive and accept apologies for absence. Cllrs Michael Earle, Bob St George, District Cllr Jenny Edwards
- 2. Declaration of interest from members in respect of any items on the agenda:** To record any declarations of interest **None**
- 3. Approval of the Minutes of the Previous Meeting held on 27<sup>th</sup> January 2022** To receive and accept the Minutes Proposed Cllr Eric Prescott second Cllr Jane MacNaughton
- 4. Adjournment for questions from the public:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d). Members of the public are invited to attend the virtual meeting using Microsoft Teams. If you wish to attend, please email the [clerk@slaughampc.co.uk](mailto:clerk@slaughampc.co.uk).**  
*GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting.*

MacNaughton Hall - Member of the public requested an update on new signage for MacNaughton Hall, the Clerk advised that the Council are of the understanding that new signage for the hall is included in the Hemsleys Meadow and Finches Field Masterplan that is being implemented by the District Council.

Slaugham Garden Nursery - Member of the public advised Council of significant tree clearance that is taking place. There has been hardcore delivered. The LPA has been contacted and there is no current planning application for works at the site. This is a site that has a long-complicated planning history with various anti-social type activities accumulated in early 2021 with the installation of a motocross track causing significant nuisance to the village. This was reported to the Police as the activities were in breach of the COVID rules at the time and halted. MSDC Enforcement also attended site as their breached planning regulations and were advised to remove the track. The village ask that the Parish Council apply some pressure to the LPA to find what can be done and to enforce the removal of the motocross track. Cllr Smith added that the gates are locked preventing access so it is difficult to see what is happening there or for the District to investigate. The environmental agency was also called to investigate dumping.

The Clerk will contact the LPA and ask them to follow up on motocross and recent activities at the site. Cllr MacNaughton will advise District Councillor Gary Marsh.

Neighbourhood Plan St Martins Close – Member of the public asked if the Council actively taking the site forward and if so whether the CLT are going to be involved at an early stage - Cllr Eric Prescott advised that there are historical covenants on the site that we are currently working through. The Council are mindful of the CLT's interest in the site. The Council are looking to balance the deliverables attached to the site whilst trying to ensure that the community get the housing that they want and need and attain enough funding for a new community facility, whilst meeting the requirements and policies set out in the neighbourhood and District plan.

- 5. Matters from District & County Councillors:** to receive verbal reports from representatives of other authorities
  - 5.1. Mid Sussex District Council (MSDC):** Press Release/s *cc'd in advance* **None Present**
  - 5.2. West Sussex County Council County Local Committee (WSCC/CLC) –** Press Release/s COVID updates *cc'd in advance* **None Present**
- 6. Committee Reports:** to receive and note committee and advisory group updates

The Committee Chairmen will provide an update, Council to consider the RECOMMENDATIONS:

  - 6.1. Finance & Policy Committee:** Nothing new to add
  - 6.2. Recreation: To update members on current activities**
    - 6.2.1.** Security gate improvements Handcross Recreation Ground – Recreation Committee to provide a recommendation for Council.
    - 6.2.2.** The refurb/replacement of Pease Pottage Bus Stop – Installation date March 8<sup>th</sup> 2022
    - 6.2.3.** Benches / Planters Handcross and Pease Pottage – To receive update on order/installation – Cllr Read meeting local contractor to quote for materials and Nymans for plants and Cherry Trees. The Clerk to look at enhancement funding - Request for 2 benches for Slaugham Village Green APPROVED. The one by the Church needs to removing. Cllr Smith to ask Brian Funnell to remove Cllr Read and the Clerk to alter order and update at Recreation. Cllr Smith and Cllr Read to look at Queens Jubilee Funding for Slaugham mugs and Planters.
    - 6.2.4.** Hemsleys/Finches Masterplan Update - Mid Sussex District Council's Cabinet met on the 14th February and committed to invest over £1.5 million improving key parks and open spaces across the District over the next financial year this will include investment proposals for Hemsley's Meadow and Finches Field in Pease Pottage. Cllr MacNaughton added that this does include improvements to the car park.

6.3. **Neighbourhood Planning:**

Land at St Martin Close - The Neighbourhood Plan indicates that the site is suitable for development between 2017 – 2022 – Nothing new to add see item 4

6.4. **Planning Committee:** Members to consider updates – To approve meetings 10<sup>th</sup> March 2022, 24<sup>th</sup> February 2022 – The Hollies Slaugham Lane material issues raised with LPA enforcement. APPROVED

7. **Chairman’s Report: to receive verbal report from the Chairman – Nothing new to add**

8. **Clerks Report – to receive Clerk updates/reports**

8.1. Code of Conduct – Members are asked to ADOPT the Code of Conduct and RESOLVE to accept the COC Statement *see papers cc’d* **APPROVED**

8.2. Standing Orders Review - Members are asked to resolve to accept amendments to the Councils Standing Orders *see papers cc’d* **APPROVED**

NALC/WSALC are still pressing Government for the need/choice to hold meetings virtually. Cllr Smith advised that Council should ensure that members take a lateral flow test before meeting

9. **Finance Matters Payments and receipts** The Committee is asked to RESOLVE to approve: Bank Reconciliation for month January 2022 Approval in line with scheme delegation **APPROVED - RESOLVED**

Treasurers	£1,000.00
Business Investment	£80,702.25
	£81,702.25

(Ref: Bank Payment Analysis February 2022 attached) **RECOMMENDATION:** The Committee approves the schedule of payments for February 2022 **Total Payments:** £10,639.04 VAT £751.52 Total Net £9,887.52  
Proposed Cllr Prescott Second Cllr Elliott **APPROVED**

10. **Correspondence/Information Items/Publications/Consultations:** (*Correspondence cc’d in advance to members*)

11. **Highways/Footpaths:** to review highways projects/items

11.1. Public Rights of Way inspections to be carried out next

11.2. Enquiry 3184935 - Pease Pottage - Old Brighton Road North - TRO request Double yellow lines to restrict parking within 32 feet of the junction with the Horsham Road, Pease Pottage. Cllr Holborn to email County Cllr Bruce Forbes

12. **Police / NHW Report / Resilience Group Reports**

12.1. Crime Reports cc’d members – Updates issued to members in advance

12.2. EPLG Meetings/Updates – Updates issued to members in advance

13. **Any other matters that the Chairman wishes to raise for future discussion:**

- Cllr Dunn asked for an update on the Lydhurst Estate planning proposal – Cllr Prescott confirmed that this is currently with the LPA and County Highways for further consultation on the traffic management plan.
- Knapes Garden Project to be added to Recreation Committee

Meeting Closed 9.10pm

14. **Date of next meeting/s –**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_