

SLAUGHAM PARISH COUNCIL

FINANCE & POLICY



Meeting MINUTES Monday 5th June 2023 at 6pm

In the Sports Pavilion, High Street, Handcross

Sally Mclean – Clerk to the Council Email clerk@slaughampc.co.uk Website: www.slaughampc.co.uk

Protocol for filming and recording at public meetings: The Council has a protocol for public filming, recording and photography at its meetings, which is available on the Council's website or on request from the Parish Office.

Present: Cllr David Dunn, Lorette Holborn, Jane MacNaughton

- F06/01** **Apologies for absence** Cllr Eric Prescott, Gary Marsh, Bob St George *Papers cc'd in review in advance 26th May 2023*
- F06/02** **Declarations of Interest: None**
- F06/03** **Minutes of the meeting of Finance & Policy Committee - 26th April 2023**
To receive and adopt the minutes. Proposed Cllr MacNaughton, second Cllr Holborn
APPROVED RESOLVED
- F06/04** Adjournment for questions from the public: The Committee is to consider whether to adjourn the Meeting in accordance with Clause 1(d) of Standing Orders, in order to receive questions from members of the public. None
- F06/05** **Income and Expenditure for Year Ending 31 March 2023:** To consider and agree the final income and expenditure figures for the year ending 31 March 2023 and agree to recommend it to Council for approval and adoption. Proposed Cllr MacNaughton, second Cllr Dunn **APPROVED RESOLVED**
- F05/06** **To consider the Internal Audit Report:** The Committee is asked to consider the Internal Audit Report including any audit findings for action and agree to recommend it to Council for approval. Proposed Cllr Dunn, second Cllr Holborn **APPROVED RESOLVED**
- F05/07** **Annual Accounts 2022/23: The Committee is asked to consider and agree that the Annual Governance and Accountability Return for the year ending 31 March 2023 accurately presents the financial management of the Council as required by the Accounts and Audit Regulations 2015 (Annual Governance and Accountability Return 2020/21 attached) and agrees to recommend them to Council for approval and adoption as follows:**
- F06/08** **To agree Section 1: The Annual Governance Statement 2022/2023**
RECOMMENDATION: The Committee agrees to recommend the Annual Governance Statement 2021/2022 to Council for approval and adoption. Proposed Cllr Dunn, second Cllr Holborn **APPROVED RESOLVED**
- F06/09** **To agree Section 2: The Accounting Statement 2022/2023**
RECOMMENDATION: The Committee agrees to recommend the Accounting Statement **2022/2023** to Council for approval and adoption. Proposed Cllr Dunn, second Cllr Holborn **APPROVED RESOLVED**

F06/10 **To agree the period of the public's right of inspection will be 27th June 2023 to 8th August 2023** (*The accounting records for the financial year to which the audit relates must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July.*) **RECOMMENDATION:** The Committee agrees to recommend the period of public inspection of the accounts to Council for approval and adoption. Proposed Cllr Dunn, second Cllr Holborn **APPROVED RESOLVED**

F06/11 **Members are asked to consider the following documents to consider Finance Matters Payments and receipts for May 2023** The Committee is asked to **RESOLVE** to approve: Bank Reconciliation for month April 2023 - Approval in line with scheme delegation (*Ref: Bank Payment Analysis attached*) **RECOMMENDATION:** Refer to Council 22nd June 2023

Matters that members' wish to raise for future discussion – TBC

Date of Next Meeting:
