

SLAUGHAM PARISH COUNCIL NEIGHBOURHOOD PLANNING VIRTUAL COMMITTEE MINUTES

Thursday 6th July 2021 at 7.00 pm

Sally Mclean – Clerk to the Council

Email clerk@sloughampc.co.uk

Website: <http://www.sloughampc.co.uk>

Members of the public are invited to attend the virtual meeting using Microsoft Teams



Present: Eric, Lesley, Julia, Lorette, Bob

Others Present: None

1. **Apologies for absence:** None
2. **To approve the minutes of the meeting held on the**
3. **To receive declarations of interest from members in respect of any items on the agenda.**
4. **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d).** *Members of the public are invited to attend the virtual meeting using Microsoft Teams. If you wish to attend, please email the clerk@sloughampc.co.uk. GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes only. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting.*
5. **To review Committee Terms of Reference:** cc'd in advance – The Committee agreed to review the TOR
6. **To receive updates:** To include any meetings, decision or documentation that maybe relevant to this Committee from Council and sub groups:
 - 6.1. Sub-committee Informal information gathering sessions have been held to inform the team in their fact-finding stages.
 - 6.2. The Committee have considered their options for the site by way of a combination of option agreement promo and are now ready to move to the next stages and drafting an informal development brief but require assistance with the following to inform the next stages:

Stage A) Further discussions to be held with the LPA

- S. 106 contributions
- Affordable housing (SPC views on type included)
- House types (ideally you are looking at 2 & 3 bedroom units as these sell like hot cakes but maybe MSDC has different views)
- Open space
- Landscaping and topography.
- Tree preservation
- The SPC community benefits 'shopping list'

Who will address **highways, ecology and geotechnical-**

- Water supply capacity
- Electricity supply and capacity
- Foul and surface water drainage and capacity

Stage B) Marketing and negotiations

Equipped with the above information prepare a marketing pack/development brief and go out to selected/interested parties.

Stage C) Timing/s

Millwood will want to start as soon as the Site Allocation DPD is adopted (Autumn) and hold outline planning discussions with the LPA. With that in mind SPC will need a development brief near-finalised before Millwood can be given the go ahead to construct the new access to the west site.

6.3. Update on the Small Site Allocation Development Plan 2020/21

Site Allocations Document which will identify sufficient housing sites to provide a five year housing land supply to 2031. It will also make sure that enough land is allocated to meet identified employment needs.

The preparation of a Site Allocations Document also provides an opportunity to safeguard land for other uses such as community buildings or green infrastructure.

The timetable for the preparation of the document is as follows:

- Regulation 18 – Issues and Options Consultation – Autumn 2019
- Regulation 19 – Pre-Submission Consultation – Summer 2020
- Submission for Examination – Winter 2020-21 - Current
- Adoption – Autumn 2021

[Site Allocations DPD Examination - Mid Sussex District Council / Site Allocations DPD Examination - Mid Sussex District Council](#)

Public Hearings

Tuesday 1 June to Friday 4 June 2021 inclusive Thursday 10 June and Friday 11 June 2021 Monday 14 June to Wednesday 16 June 2021 inclusive

7. **Members to consider adopting Communications Strategy:** Members to considered setting up a subgroup to look at publications/communication going forward

7.1. Bob and Lesley to look at FAQ/briefing document – In progress

7.2. Sally to implement new pages etc for the website – Completed awaiting information from the Committee

8. **Finance** - To consider budget going forward – Members are asked to continue to monitor professional fee costs with Finance Committee.

9. **Members are asked to consider approval of the following:**

10. Matters for future discussion

11. **Date of Next Meeting/s:**