

+SLAUGHAM PARISH COUNCIL

RECREATION COMMITTEE MINUTES

Tuesday 15th March 2022 at 7.00 pm
Handcross Sports Pavilion
Email clerk@slaughampc.co.uk
Website: <http://www.slaughampc.co.uk>



Present: Lesley, Martyn, Jane, Lorette, Andy, Sim, Julia

Others Present: Sally, the Clerk

- 1 **Apologies for absence: Ken,**
- 2 **To approve the minutes of the meeting held on the 16th February 2022 APPROVED**
- 3 **To receive declarations of interest from members in respect of any items on the agenda.**
None
- 4 **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda.
If you wish to attend, please email the clerk@slaughampc.co.uk. GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes only. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting. NONE
- 5 **Handcross Sports Pavilion – Management Committee Reports: to receive and note committee and advisory group updates – Committee to consider the RECOMMENDATIONS:**
 - 5.1 **Handcross Football License Agreement – Update on license/fees WIP Awaiting a meeting with the Club – Sally to follow up**
 - 5.2 **Petanque – Update on amended license issued WIP – Alterations to the License circulated in advance for discussion.**
 - 5.2.1 Start 1st January 2022
 - 5.2.2 5.1.14 amended
 - 5.2.3 Notice Period from 6 – 12 months agreed.
 - 5.2.4 Fence replacement and responsibilities unchanged
 - 5.3 **Barrier – To agree/appoint contractor – Members considered quotes and approved TSM £4,977.50 plus vat. Recommendation to Council**
- 6 **HX Management Committee Updates/General :-**
 - 6.1 **Request for use of Pavilion – To consider an approach from a local resident - Ukraine Appeal use of the Pavilion as a donation base 4 days a week 6 hours a day .**
 - 6.1.1 Recommendation Sunday evening after our last hire, through to Tuesday evening. Sally to confirm with contact
- 7 **MacNaughton Hall**
 - 7.1 **Additional Lighting – Front and Rear update on options – Andy to look at various lighting options**
 - 7.2 **Internal Door Locking additional Camera's patio – Update on schedule No update currently**
 - 7.3 **Rear Canopy – Update Cllr Marsh coordinating Sally to chase**

7.4 **Benches** – To order Handcross Pease Pottage to inc Slaugham Recommendation to Parish Council

7.5 **Grass/Weed Clearance Agreement** – Update on works ongoing members note the improvement to area outside Black Swan and Centre

8 **MH Management Committee Updates/General** : - Carol, Lorette and Sally are to receive training on the new Lemon Booking system that will help promote the venue.

9 **General**

9.1 **HSE Risk Assessments – Committee to implement Risk Assessment Programme**
– Sub Comm to look at the next schedule dates Committee agreed quarterly review

9.2 **Building Maintenance Plan/s Projects**

9.2.1 Guttering Handcross – Complete

9.2.2 Bench Brackets Handcross – See 7.4

9.2.3 AV / Sound and Projection Project – No update

9.2.4 AV / Sound and Projection Cupboard alterations – No Update

9.2.5 Additional tables and chairs – No update

10 Members to consider hire pricing in accordance with the current agreement in place for both facilities to include AV and Board Room facilities.

Members agree to investigate others venues costs etc and report back to Committee

11 Finance Reporting –

11.1 MacNaughton Hall Management Account £5k in the Bank - Account is in a better financial covering grass cutting, window cleaning, general cleaning and janitorial supplies. The Council is covering utilities and rates see below.

11.1.1 Electricity 310321 – 010422 £1480.51

11.1.2 Gas 310321 – 010422 £2619.33

11.1.3 Business Rates – 2021 £4740.50

11.1.4 Other Expenditure - £5214.81

Total Overheads £14055.15

The Hall is not yet in a position to sustain itself without additional revenue. The income from the hire of the changing facilities totalled £ 724.25, which is less that expected considering the use of the District's Pitch across the season. The Committee will continue to monitor this.

11.2 Handcross Management Account February 2022 £17k –

11.2.1 Income £0

11.2.2 Expenditure £47

Total at the Bank £17519.30

12 **Other Recreational/Advisories/WIP/**

12.1 Village Green – New Projects

12.1.1 Old Telephone Box – Sally to contact BT, Comm to look a red box in Handcross the Preschool had adopted it.

12.1.2 Planters Pease Pottage – In progress

13 **Playgrounds**

13.1 Review Inspection Report – Works recommended Lorette is meeting Playground repair team

13.2 Park Road – Sally to update on the lease extension custodian – Awaiting update on S106

14 **Bus Stops – New/Replacement Project**

14.1.1 Junct of Horsham Road - Complete

14.1.2 Cedars replacement – Awaiting confirmation from developers

14.1.3 Nymans – To be discussed

15 Knapes Garden – Update

15.1 Committee to consider future improvement plan / community led plan for the site

15.2 Queens Jubilee Events – Handcross Events Committee in hand

15.3 Rewilding Projects - None

16 **Matters for future discussion-**

17 **Date of Next Meeting**