

SLAUGHAM PARISH COUNCIL

RECREATION COMMITTEE MINUTES

Tuesday 5th October 2021 at 7.00 pm
MacNaughton Hall, Finches Field, Old Brighton Road
South Pease Pottage

Email clerk@slaughampc.co.uk
Website: <http://www.slaughampc.co.uk>



Present: Lesley, Lorette, Sim, Martyn, Nick (part)

Others Present: Sally (The Clerk)

- 1 **Apologies for absence:** Ken, Julia, Andy, Carol
- 2 **To approve the minutes of the meeting held on the 19th August 2021**
- 3 **To receive declarations of interest from members in respect of any items on the agenda.**
None
- 4 **Co-Option** of Non-Council members to the Recreation Committee – The Committee are permitted to co-opt in accordance with (Rule 6 of 1986 Rules and s86 Local government Act 1972). *To receive members declarations of office – New member/s will be asked to sign the code of conduct declaration form in front of the Proper Officer*

Mr Andy Musgrove - MacNaughton Hall Management Committee
Mr Martyn Lloyd – MacNaughton Hall Management Committee

- 5 **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda.

If you wish to attend, please email the clerk@slaughampc.co.uk. GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes only. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting. NONE

- 6 **Handcross Sports Pavilion – Management Committee Reports:** to receive and note committee and advisory group updates – Committee to consider the RECOMMENDATIONS:
 - 6.1 **Handcross Football License Agreement –** Update on license/fees WIP
 - 6.2 **Petanque –** Update on amended license issued WIP
 - 6.3 **Preschool –** Final agreement electricity and block booking invoice updates CLOSED
 - 6.4 **Barrier –** Update on tenders/ to include design WIP Awaiting comparative quotes based on design layout sent
 - 6.5 **Maltby –** Tree and boundary formalisation works update TPO's – Complete REMOVE
 - 6.6 **Access from Hoadlands –** Relocation of gate at the request of resident – request to include a path – Council resolved not to create a path across the Recreation Ground REMOVE
 - 6.7 **CCTV –** Update on installation – Handcross programmed in/awaiting dates for MacNaughton Hall
 - 6.8 **Public Toilets –** ND
 - 6.8.1 **Costs to renovate –** Awaiting the update from the surveyor Nick to chase.
The clerk investigated other options and found an eco-refurbishment of the whole toilet block. Plans included installing a 19 solar-powered hot water supply, water-efficient cisterns, high quality energy efficient lighting and hand

driers, and easily cleaned wall and floor coverings. An upgrade of the accessible (disabled) facility.

6.8.2 **Ongoing costs to manage and maintain** – This is dependent on provision so size etc no of cubicles. Current investigations using the closest comparison to those on the recreation ground is based on the design about area between £5-6k to maintain. Currently someone unlocks every night and opens again in the morning. The toilets are cleaned 364 days a year and a salary above the living wage is also paid, possibly more now due to COVID19 requirements.

6.8.3 **Demolition Costs** – Nick has provided a quote 3 more are required

The Committee need to recommend/decide a way forward or retain what is there. S106 monies in the region £10k are split with St Mary's Church.

7 MacNaughton Hall

7.1 **Additional Lighting** – 3 Quotes ND examples

7.2 **CCTV Camera upgrades** – **APPROVED** SM to discuss with TSM contractor

7.3 **Internal Door Locking between Sports and Main Hall** – **APPROVED** As above

7.4 **Rear Canopy** – Gary Marsh DC - Sally to chase

7.5 **Maintenance Gas** – Chris Fowlers Sally to book

7.6 **Benches** – Handcross & Finches order agreed engraving for Andrew approved Committee to place the order

7.7 **Grass/Weed Clearance Agreement** – Local gardener Committee to meet on site and agreed area to include to Village Green outside Black Swan/Haynes Florists.

8 General

8.1 **HSE Risk Assessments – Committee to implement Risk Assessment Programme**

8.1.1 MacNaughton Hall

8.1.2 Handcross

8.1.3 Playgrounds

Outstanding

8.1.4 Building/Playground Maintenance Plan/s – To include HSE Reporting

8.1.4.1 Decoration - TBA

8.1.4.2 AV / Sound and Projection – Martyn is working on quotes/meetings with Avensys. This has covered off lots of different options and technical points. Need structural details on the hall for fixing equipment

Board room more straight forward to meet on site to look at location for the interactive screen etc.

8.1.4.3 Additional tables and chairs – Outstanding

9 Other Recreational/Advisories/WIP/

9.1 Benches see item 7.6

9.2 Village Green, Pease Pottage - see item 7.7

10 Playgrounds

- 10.1 Review Inspection Report – Works recommended
- 10.2 Park Road – Lease extension update – Council resolved 300921 not extend the lease
Recommendation made by this committee to repair and improve on the understanding that the lease will be extended by the society and/or SPCLT.

11 **Bus Stops – Quotes**

- 11.1 Several quotes were obtained varying in design, materials – the Committee discussed this at length. Sally and others advised that the feedback received from a recent event held in the village in general that a wooden replacement would be more in keeping with the village. Nick stated that 90% of those he has spoken with preferred the plastic version. A vote was taken and the recommendation to Council to move forward with the wooden version designed by Littlethorpe would be progressed. Nick wanted it noted for the record that he favoured the plastic design.

Nick Dale left the meeting 8.45pm

12 **Bookings /Treasury Resources**

13 **Allotments -**

- 13.1 Warninglid Lease Review update from MSDC Lease increase to £200
- 13.2 Warninglid Rent Review - To be added to the invoices for 2022
- 13.3 Handcross Rent Review – 2022/23

14 **St Dunstons Acquisition – Update**

- 14.1 Committee to consider future improvement plan / community led plan for the site TBA

15 **New Planters:**

- 15.1 Handcross - Spring 2022
- 15.2 Pease Pottage – Spring 2022

16 **Matters for future discussion- None**

17 **Date of Next Meeting – Meeting Closed at 9.15pm**