

SLAUGHAM PARISH COUNCIL

RECREATION COMMITTEE

Thursday 13th May 2021 at 18.45pm

VIRTUAL

Email clerk@slaughampc.co.uk
Website: <http://www.slaughampc.co.uk>



Present: Nick, Ken and Lesley Part Julia

Others Present:

- 1 **Apologies for absence:**
- 2 **To approve the minutes of the meeting held on the 18th February 2021**
- 3 **To receive declarations of interest from members in respect of any items on the agenda.**
None
- 4 **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d). Members of the public are invited to attend the virtual meeting using Microsoft Teams.** If you wish to attend, please email the clerk@slaughampc.co.uk. GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes only. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting. NONE
- 5 **Handcross**
 - 5.1 Football – Handcross – Pitch fees / changing room – Increase ground £60 - £80 and Shower fees £18 per match and training – Nick Dale to pen letter
 - 5.1.1 Finches – Front gates – Committee to consider double gates to stop youths trashing the patio area. Committee agreed to monitor position but get prices for installation. Sally to chase masterplan works re car park
 - 5.2 Petanque – Handcross – Access to the toilets Committee determine £500 capped to inc match days. These must be booked with the PC to ensure that the facilities are not already booked or c
 - 5.3 Iash with Football. The ground rent and toilet review to be considered 2022
 - 5.4 Preschool –Electricity Usage – Lesley to read the meter Sally to look at total costs as no one else has used the facility considering 75% charge to the Preschool
 - 5.5 Benches – Recreation Ground Lesley working with resident bench type etc Committee to consider locations and agree with Council
 - 5.6 Top gate – Barrier quotes just waiting on a third quote Ken to chase
 - 5.7 Deep Clean – July for HX, PP June before next step opening.
- 6 **Pease Pottage**
 - 6.1 Initial deep clean – June before 21st
 - 6.2 Additional lighting at rear automation – Canopy and solar lights/funding. Fixed PIR's quotes electric/s Nick and Ken considering options solar preferred.
 - 6.3 Front Door Issues – RESOLVED
- 7 **COVID19 / RAMS /BOOKING REQUIREMENTS**
 - 7.1 **Committee to consider current road map – government guidance**
 - 7.2 Risk Assessments – C19 requirements addendum for hire agreement
 - 7.2.1 COVID 19 signage The clerk to order
 - 7.2.1.1 To include maximum room capacity social distancing rules

- 7.2.2 Cleaning Programme – Monthly Deep Clean or regular? TBC
- 7.2.3 Hirer requirements /agreement alterations – plagiarise COVID Appendix to the agreement - Update

7.3 Handcross Picnic – Larger event requirements information provided

7.4 Hire Agreement Observations Alteration/s

The hire rate for hall and kitchen at £20/hour looks pretty good, just one point, at 37.7 it says – the Council does not accept bookings for parties for the over 12 -25 years old. What does this mean exactly? I envisage a party comprising people ranging in age from 20 to 80 years. Please clarify.

8 Other Recreational/Advisories/WIP/

- 8.1 Car Park/s – Ken and Nick WIP
- 8.2 Public Toilets Refurb Design Team update- Kara sewage smell unlikely to be the toilets more likely to be “Water Lane”
- 8.3 Fencing Playground HX DONE – NO DOGS in PG – PC Contact Details – consider moving litter bin from the playground due to abuse
- 8.4 Maintenance Agreements – GAS Nick to investigate contractors
- 8.5 Track and Trace QR Codes – Lesley
- 8.6 Changing/Shower PP Football Approach – Tom Scott Meeting required to agree fees

9 SPC Playgrounds

- 9.1 **Review Inspection Report – Works recommended**
- 9.2 Park Road - No S106 currently
- 9.3 Handcross – Lesley to review reports only the removal staples to be considered currently

10 Bookings /Treasury Resources – Scheduled for June

- 10.1 Bookings Carol
 - 10.1.1 System Approved
 - 10.1.2 Training / Management Reporting
 - 10.1.3 Website / Promotion
- 10.2 Bookings / Finance - VACANT
 - 10.2.1 Handcross
 - 10.2.2 Pease Pottage

11 Allotments

- 11.1 Audit, review, Sally to update agreement and holders and review with Lesley for the 2021 22
 - 11.1.1 Clause violations agreement implementation
 - 11.1.2 Rent reminders
 - 11.1.3 Vacant Plots
 - 11.1.4 Wait List
- 11.2 Number stakes – Brian Morely
- 11.3 Shed Requests – Members to consider uniformed size / see clause 5.12 size agreed 6x4 all requests to come before the Council for permission.

5.12 BUILDINGS AND STRUCTURES

Not to erect any fence, shed, or other structure, other than those already present on the Site as at the 1st January 2006, on or near the Allotment without first having obtained the permission of the Council and to pay all costs and expenses involved in obtaining any such consent or permission and at the termination of the tenancy to remove any such structures without cost to the Council.

- The Tenant shall report any damage to the Council's infrastructure to the Council, which includes the hard-surfaces, water supplies, fences and gates.
- The Tenant may have non-permanent fruit cages and poly-tunnels provided that they do not obstruct paths or block light to neighbouring plots.
- The Tenant shall not use the shed, greenhouses or any other structures otherwise than for purposes in connection with the Cultivation of the Allotment, and for the avoidance of doubt the Tenant shall not be allowed to use the shed, greenhouses or any other structure for overnight accommodation.
- The Tenant acknowledges that the Council shall accept no liability in respect of any damage to the Allotment and/or theft of any item or structure placed on the Allotment.
- The Tenant shall keep their shed, greenhouse and/or other structure in proper state of repair to the satisfaction of the Council failing which the Council may require the Tenant to remove such structure from the Allotment at the Tenant's own cost.
- The Tenant is liable for the removal of any structures erected or equipment left on site on termination of tenancy.

11.4 Lease Agreement alterations:

5.4.2 The Tenant shall not without the prior written consent of the Council cut or prune any timber or other trees take sell or carry away any mineral gravel sand or clay or permit other persons to do so

5.18 WASTE

Not to cut or prune any established trees growing on the Allotment without the written consent of the Council and not to take, sell, or carry away or permit to be taken, sold, or carried away, any timber, mineral, gravel, sand, clay, turf, or soil. Allotments holders must not deposit any rubbish/materials on any vacant plots or other allotment holders plots. *Please do not bring waste onto the site for disposal this will breach these conditions.*

Not a big deal, maybe we don't need the first one if this is covered under Waste?

12 Council Assets General:

12.1 Boundary Matters Handcross – Planted trees on the Recreation Ground – To monitor and remove excess growth to prevent over crowding in the area

13 St Dunstons Procurement - Update

14 **New Planters: In progress updates shared**

15 **Matters for future discussion-**

16 **Date of Next Meeting**