

SLAUGHAM PARISH COUNCIL

RECREATION COMMITTEE

MINUTES

Thursday 18th February 2021 6.30pm
VIRTUAL

Email clerk@slaughampc.co.uk
Website: <http://www.slaughampc.co.uk>



Present: ND KB LR JE

1 Apologies for absence:

2 Handcross

- 2.1 Football – Handcross – SM pitch fees work out with Hilary not pushing for electric. ND LR to turning down heaters
- 2.2 Petanque – Handcross - £20 a week free to use -
- 2.3 Preschool – Handcross
 - 2.3.1 Preschool Relocation Primary School – This is on track for end of July
 - 2.3.2 Electricity Usage – Not progressed
- 2.4 Windows – Toughened glass - Eric letter sent on the 2nd February awaiting response
- 2.5 Bench/s – Handcross Recreation Ground

3 Pease Pottage

- 3.1 Shutter repairs - Complete
- 3.2 Alarm service / Fire Service – Scheduled
- 3.3 Initial deep clean – Normal clean/deep clean to be decided
- 3.4 Additional lighting at rear automation – Canopy lights to Council.
- 3.5 Soap Dispenser in Ref's room not fitted to the wall
- 3.6 Wendy resigned need Danni/Carol

4 COVID / RAMS

- 4.1 Risk Assessments – Lesley to chase Pete
- 4.2 Covid requirements
 - 4.2.1 Sanitisers - ordered
 - 4.2.2 Signage – no required
 - 4.2.3 Cleaning Programme - hirer external to be considered at a later time
 - 4.2.4 Hirer requirements /agreement alterations – plagiarise COVID Appendix to the agreement

5 Other Recreational/Advisories/WIP/

- 5.1 Car Park/s – Ken and Nick
- 5.2 Public Toilets Refurb Design Team update-
- 5.3 Fencing Playground HX
- 5.4 Key Lockers / Holder Agreements / Open/Lock Procedures

6 SPC Playgrounds

- 6.1 Park Road Playground - Not started awaiting funding

7 Bookings /Treasury

- 7.1 Booking System Approved
 - 7.1.1 Training / Management Reporting – In design
 - 7.1.2 Website / Promotion see 7.1.1
- 7.2 Bookings / Finance
 - 7.2.1 Handcross – New Booking Secretary both
 - 7.2.2 Pease Pottage

- 8 **Allotments**
 - 8.1 Audit, review - In hand
 - 8.1.1 Clause violations agreement implementation
 - 8.1.2 Rent reminders
 - 8.1.3 Vacant Plots
 - 8.1.4 Wait List
 - 8.2 Number stakes
 - 8.3 Association
 - 8.4 Pease Pottage Allotments and potential meet with Thakeham?
 - 8.5 Warninglid trees correspondents to MSDC.

- 9 **Council Assets General:**
 - 9.1 Parish Office/other areas access in emergency - Key in cupboard
 - 9.2 General Handyman for small works. – To be considered after C19* Council
 - 9.3 **Maintenance Servicing Agreement/s – Sally has booked this years**

- 10 St Dunstans Update

- 11 **Toilet project:**

- 12 **New Planters:**

- 13 **Matters for future discussion-**

Benches Recreation Ground Specification - Installation requirements/ funding maybe available
Cllr Earle to investigate

Approved contractors for call out – works / retainer / handyman

- 14 **Date of Next Meeting**
TBC