

SLAUGHAM PARISH COUNCIL

RECREATION COMMITTEE

Tuesday 26th November 2019 at 7.00pm
Pease Pottage Community Centre, Finches Field
Email clerk@sloughampc.co.uk Website: <http://www.sloughampc.co.uk>



Present: Ken Boyle, Pete Clark, Nick Dale, Sally Mclean

Others Present: None

Apologies for absence: Lesley Read, Julia Elliott

1 Committee Structure – Terms of reference

1.1 At a recent meeting of Council a request for the endorsement of the management structure of the committee is required by the Chair incorporating the new centre in Pease Pottage and any new revised operational procedures that maybe required.

Structure Agreed

SPC Members Chair Pete Clark Facilities, Allotments, Playground - Vice Chair Ken Boyle, Allotments - Nick Dale Allotments Facilities, - Lesley Read Trees/Green Space, - Julia Elliott, Legal

Booking Secretary Wendy Walsh, **Treasurer** Zoe Chambers,

Actions –

Nick to collate key holder procedure, HSE requirements for buildings for team for both sites. Sally - to advise on those that hold keys currently.

Pete/ Ken – To arrange audit for Allotments

Booking System for both sites – Sally, Wendy, Zoe and Lesley to look to progress.

All – procedures for managing sites booking refunding etc

Sally – To redraft constitution

2 Handcross

3 **Contractor works update –** Outstanding works/snagging – Socket Main Hall - Extras - Footballer Boot Wash, Soap Dispensers – Drainage - Nick to look at drainage extension from external tap near football areas.

3.1 **Preschool**

3.1.1 PG Inform Letter – Noted

3.1.2 PG Notice Letter- Noted

3.1.3 Hiring Agreement – Noted

3.2 **Relocation Options –** Contacts have been made the PC is coordinating meetings with relevant parties -

3.2.1 Nymans Chodds Farm, Handcross – Nymans site has moved on and no longer available

3.2.2 Cedars, Brighton Road, Pease Pottage – No progression from the Preschool

3.2.3 Woodgate Thakeham Pease Pottage – Discussions in progress

3.3 **Others considered –** Preschool determined the following

3.3.1 Warninglid Primary – *PG considered too far away*

3.3.2 Romanian Restaurant – *PG considered rent too expensive*

3.3.3 Potential Development Site & Existing Workshop, Tilgate Forest, Brighton Road, Pease Pottage West Sussex – *Unknown*

Pete advised that Dominic Moorhouse has approached Parish Council with regards the Preschool possible location into the Primary School Handcross

3.4 **Social Media Announcement Updates –** A letter from the Manager of the Preschool was published on social media The Preschool held a meeting on the 21st November to ask for assistance in finding a new site.

Members discussed the minutes of previous meetings held by the Preschool and the Parish Council discussing future plans for the Preschool.

3.5 **Next Steps** – Nothing required

4 **Other Recreational Advisories/work in progress** – To review pitch/changing room Sally to recirculate

4.1 Football - Deferred

4.2 Petanque – Toilet Fees Sally to go back on email

5 **Pease Pottage**

5.1 Outstanding works/snagging

5.1.1 Car Park Works – Nick gathering quote has two waiting on a 3rd. The Clerk advised that she has quote from a contractor so three is achieved

5.2 Football Issues /shared usage – Sally to go back on fees discussed

6 **Matters for future discussion- Update meeting scheduled for**

7 **Date of Next Meeting**