

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

RECREATION COMMITTEE MEETING AGENDA

Members are summoned to the meeting

Monday 20th June 2019 at 7.30pm in the Pavilion, High Street, Handcross.

Yours sincerely Sally Mclean – Clerk to the Council

Email clerk@slaughampc.org.uk

Website: <http://www.slaughampc.org.uk>

Present: Cllr Pete Clark, Julia Elliott, Lesley Read, Ken Boyle

Apologies: None

- 1 **Apologies for absence and declaration of interest from members in respect of any items on the agenda.**
None
- 2 **Approval of the Minutes of the Previous Meeting.** 13th May 2019
- 3 **Open Forum.** The Council shall consider whether to adjourn the Meeting in order to receive questions from members of the public in attendance. None present
- 4 **Sports Pavilion Handcross**

Pavilion works – Timeline

Phase 1 – 10th June 2019 – 19th July 2019

Sports Facilities
Changing Rooms
Officials
Toilets
Disabled Toilets

Phase 2 – 22nd July 2019- 6th September 2019 (2 week contingency built in – 13th September)

Main Hall
Heating
Windows
Doors
Structural

Works were delayed due to weather *Monday 17th June.*

The design has been altered to reflect our discussions surrounding the disabled toilet and officials changing room to improve the layout.

The Clerk to coordinate an update meeting in July 2019 –

Recreation Committee Members and users Football, Playgroup and Petanque.

4.1 Constitution

- 4.1.1 The Clerk was reminded of the requirements for a public facility, specifically a sports pavilion and the ongoing use of the hall under the powers and duties of a Parish Council.
- 4.1.2 Terms of Reference [PLAYGROUNDS-RECREATION Terms of Reference Appendix 4 Recreation Committee.docx](#)
- 4.1.3 Terms of Hiring – The Clerk shared the draft of the new hiring agreement for Handcross this would mirror the new agreement for Pease Pottage.
- 4.1.4 Council had approved the procurement of a smart booking, invoicing and reporting system to help streamline both venues and relax the amount of time for the volunteers.
- 4.1.5 It is felt that the current treasurer and booking secretary at Handcross may become conflicted with their strong affiliation to the playgroup, the Clerk to monitor.

4.2 Playgroup Report

Future Use

2nd August 2017 - The Playgroup at a meeting held were asked to consider their future use of the hall and how they can share facility with other users with the potential closure of parish hall.

The Recreation Committee have been asked by Council to look at future use by the PG at a meeting held by Council in February 2019 –

The Clerk under instruction to review guidelines for the pavilion with class usage. – contact planning at MSDC

The Clerk advised that she has been unsuccessful in meeting with the Chair of the Charity, due to his work commitments abroad but had managed to contact him by phone. She explained the current position with regards the hall, what were their future plans and it was widely thought that they had they outgrown the facility, especially with the view of future growth and the managers desires to expand. He mentioned that they had considered procuring their own site that they did have funds available. He agreed to get in touch with available dates to meet. They had a meeting set for the 23rd May.

Unfortunately, the Clerk was unable to meet with the Chair. On the 28th May, that she would liaise with the rest of their committee for an update meeting on usage.

5 **Matters for future discussion**

6 **Date of Next Meeting**

Signed _____ **Date** _____