

SLAUGHAM PARISH COUNCIL

2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB

RECREATION COMMITTEE MEETING MINUTES

Members are summoned to the meeting

Wednesday 17th July 2019 at 7.30pm in the Pavilion, High Street, Handcross.

Yours sincerely Sally Mclean – Clerk to the Council

Email clerk@slaughampc.org.uk

Website: <http://www.slaughampc.org.uk>

Present: Cllr Pete Clark, Julia Elliott, Lesley Read, Ken Boyle

Apologies: None

- 1 **Apologies for absence and declaration of interest from members in respect of any items on the agenda.**
None

- 2 **Approval of the Minutes of the Previous Meeting.** 20th June 2019 – Amendment typo 6 28th not 23rd –

- 3 **Open Forum.** The Council shall consider whether to adjourn the Meeting in order to receive questions from members of the public in attendance. None present

- 4 **Sports Pavilion Handcross**
4.1 Pavilion works – Timeline

Phase 1 – 10th June 2019 – 19th July 2019

Sports Facilities – In Progress

Changing Rooms

Officials

Toilets

Disabled Toilets

Phase 2 – 22nd July 2019- 6th September 2019 (2 week contingency built in – 13th September)

Main Hall – In progress

Heating

Windows

Doors

Structural

Budget Meeting Held – The project with the minor alterations to the layout in the changing rooms to relocate disable toilet to the old officials' area. To include a cooker and replacement fridge. Block up one of the cupboard doors. The project remains within Councils budget set.

- 5 **Constitution**
- 5.1 The Clerk was reminded of the requirements for a public facility, specifically a sports pavilion and the ongoing use of the hall under the powers and duties of a Parish Council.
- 5.2 Terms of Hiring – The Clerk shared the updated draft of the new hiring agreement for Handcross this
- 5.3 Council had approved the procurement of a smart booking, invoicing and reporting system to help streamline both venues and relax the amount of time for the volunteers – The Clerk is working with the booking secretary and treasurer at Finches trailing different products
- 5.4 It is felt that the current treasurer and booking secretary at Handcross may become conflicted with their affiliation to the playgroup when looking at future usage, the Clerk to monitor – the Clerk to address with Lisa and Maria

- 6 **Playgroup Report**

Future Use

2nd August 2017 - The Playgroup at a meeting held were asked to consider their future use of the hall and how their can share facility with other users with the potential closure of parish hall.

The Recreation Committee have been asked buy Council to look at future use by the PG at a meeting held by Council in February 2019 –

The Clerk under instruction to review guidelines for the pavilion with class usage. – contact planning at MSDC

The Clerk advised that she has been unsuccessful in meeting with the Chair of the Charity, due to his work commitments abroad but had managed to contact him by phone. She explained the current position with regards the hall, what were their future plans and it was widely thought that they had they outgrown the facility, especially with the view of future growth and the managers desires to expand. He mentioned that they had considered

procuring their own site that they did have funds available. He agreed to get in touch with available dates to meet. They had a meeting set for the 28th May.2019

Unfortunately, the Clerk was unable to meet with the Chair. On the 28th May, not 23rd. The Clerk was asked to follow up with the rest of their committee for an update meeting on future usage.

7 **Matters for future discussion**

8 **Date of Next Meeting**

Signed_____ **Date** _____