

# SLAUGHAM PARISH COUNCIL NEIGHBOURHOOD PLANNING VIRTUAL COMMITTEE MINUTES

Thursday 29<sup>th</sup> June 2021 at 7.30 pm

Sally Mclean – Clerk to the Council

Email [clerk@sloughampc.co.uk](mailto:clerk@sloughampc.co.uk)

Website: <http://www.sloughampc.co.uk>

Members of the public are invited to attend the virtual meeting using Microsoft Teams



**Present:** Eric, Lesley, Lorette, Julia, Bob

**Others Present:**

1. **Apologies for absence:**
2. **To approve the minutes of the meeting held on the**
3. **To receive declarations of interest from members in respect of any items on the agenda.**
4. **Open Forum:** Council to consider adjournment of the meeting in accordance with Council's Standing Orders, to receive questions from members of the public in attendance in respect of items on the agenda – **COVID 19 – This meeting will be held virtually in accordance Coronavirus Act 2020 Section 78 (1d).** *Members of the public are invited to attend the virtual meeting using Microsoft Teams. If you wish to attend, please email the [clerk@sloughampc.co.uk](mailto:clerk@sloughampc.co.uk). GDPR Notice - Please note that the Council is making audio and or video recordings of this meeting. The Council's recordings are used for administrative purposes only. By participating at the meeting, by requesting access you consent to this. If you do not agree please do not join the meeting.*
5. **To review Committee Terms of Reference:** cc'd in advance – The Committee agreed to review the TOR
6. **To receive updates:** To include any meetings, decision or documentation that maybe relevant to this Committee from Council and sub groups:
  - 6.1. **MSDC Meeting with Policy Team Meeting 19<sup>th</sup> May 2021** – Eric and Sally met with the policy team to better understand the requirements from the district on tenure and mix for the site in accordance with the policies in the district plan and NPPF guidance. SPC were advised to work with the West Site to ensure cohesive developments that complimented each other. To assist us we were provided with the following guidance
    - Mid Sussex Design Guide SPD
    - High Weald AONB Housing Design Guide
 Both documents can be found at: <https://www.midsussex.gov.uk/planning-building/supplementary-planning-documents/>
    - Site Allocations DPD (proposed Policy SA27: Land at St Martin Close, Handcross) <https://www.midsussex.gov.uk/media/5706/dpd1-site-allocations-dpd-submission-draft-regulation-19.pdf>
    - Information submitted by the site promoter for SA27, including a LVIA, Transport Technical Note and Ecological Summary Note <https://www.midsussex.gov.uk/planning-building/development-plan-documents/site-allocations-library/>
 Information on the pre-application advice service offered by our Development Management team can be found at: <https://www.midsussex.gov.uk/planning-building/planning-pre-application-advice/>
  
 Information on the development contributions that may be required can be found at: <https://www.midsussex.gov.uk/planning-building/development-contributions/>

## 6.2. Update on the Small Site Allocation Development Plan 2020/21

Site Allocations Document which will identify sufficient housing sites to provide a five year housing land supply to 2031. It will also make sure that enough land is allocated to meet identified employment needs.

The preparation of a Site Allocations Document also provides an opportunity to safeguard land for other uses such as community buildings or green infrastructure.

The timetable for the preparation of the document is as follows:

- Regulation 18 – Issues and Options Consultation – Autumn 2019
- Regulation 19 – Pre-Submission Consultation – Summer 2020
- Submission for Examination – Winter 2020-21 - Current

- Adoption – Autumn 2021  
[Site Allocations DPD Examination - Mid Sussex District Council](#)  
[Public Hearings Scheduled](#)  
Tuesday 1 June to Friday 4 June 2021 inclusive Thursday 10 June and Friday 11 June 2021 Monday 14 June to Wednesday 16 June 2021 inclusive  
[Site Allocations DPD Notice of Examination Hearings \(midsussex.gov.uk\)](#)

7. **Members to consider adopting Communications Strategy:** Members to considered setting up a subgroup to look at publications/communication going forward
  - 7.1. Bob and Lesley to look at FAQ/briefing document,
  - 7.2. Sally to implement new pages etc for the website
8. **Finance** - To consider budget going forward – Members to consider budgeting requirements for preliminary scoping phases and professional fees of project make recommendations to Council £10k .
9. **Members are asked to consider approval of the following:**
  10. **Matters for future discussion**
11. **Date of Next Meeting/s: 6<sup>th</sup> July 2021**