

**SLAUGHAM PARISH COUNCIL**  
**2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB**  
**NEIGHBOURHOOD PLANNING COMMITTEE MINUTES**  
**Monday 1<sup>st</sup> June 2015, 7:30PM Pavilion, High Street, Handcross**  
Sally Mclean – Clerk to the Council  
Email [clerk@slaughtampc.org.uk](mailto:clerk@slaughtampc.org.uk)  
Website: <http://www.slaughtampc.org.uk>

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**Present:** Sue Hance (SH), Stewart Cooper(SC), Bob St George(BSG), Kim Godwin(KG), Mike Whiteford (MW), Lorette Holborn (LH) Patricia Simmons(PS),

**Apologies:**, Debra Logan, John Welch, Pete Clark, Lesley Read, David Dunn, Ed Hadfield, Sally Mclean (Parish Clerk)

- 1     **To approve the minutes of the meeting held on the 5<sup>th</sup> May 2015 previously distributed. Approved**
- 2     **To receive declarations of interest from members in respect of any items on the agenda NONE**
- 3     **Open Forum:** There were 3 members of the public present – **NO QUESTIONS**
- 4     **Chairman's update:** **SH** advised that she would be querying with Mark Bristow (MSDC) about a comment made in the recent Queens speech about ways to speed up the NHP process.
- 5     **To receive updates from Council: NONE**
- 6     **To discuss the next steps regarding the Sustainability Appraisal:** SH is working on the section regarding Historic England and has applied to WSCC regarding the Historic Environment and Historic Landscape records. Ted Croucher has sent information for Pease Pottage; Brian Funnel is working on Slaugham; WRA have sent information on Warninglid; David Pearce has been approached for Handcross.
- 7     **To discuss the next steps for the Neighbourhood Plan:**

7.1 Housing numbers: **SH** has received a couple of minor points from Mark Bristow and will make the necessary changes, and then the Housing numbers document is ready for the plan.

7.2 Site Assessment: Further to the extra meeting on 12<sup>th</sup> May when the committee members went through an assessment of every site, **SH** will be getting advice from Mark Bristow on how to 'score' the information.

7.3 Further consultation: This was discussed at length, including the members of the public. The following actions were agreed:

1. Regarding how to write a revised Plan, it was suggested that everyone should take a look at a good example such as the West Hoathly Submission NHP – **ALL**
2. Extra Policies which would be good for SPC will be looked at as follows:

\*Landscape/Protection and Enhancement of the Countryside, \*Preventing coalescence, \* Historic Lanes – **SH**

\* Traffic Issues and Impact of Development – **BsG**

\* Design of new Development – **LH & KG**

8      **Update NHP Communications Plan:**

**8.1** Thanks to MW for managing and updating the new NHP website. Also, we now have a community email list via community leads which amount to approx 500 addresses.

**8.2** A NHP stand will be manned by members of the NHP committee at the Handcross Fun Day from 12 to 4pm on Saturday 4<sup>th</sup> July. An advertising/inviting email will be sent out a week before. - **KG**

9      **Agree Next Steps:**

**9.1** The time line was discussed and updated and will be circulated for comment before being put onto the website – **SH ALL**

10     **Matters for future discussion**

Date of Next Meeting: **Monday 20<sup>th</sup> July 2015** 7.30pm Pavilion Handcross

Signed \_\_\_\_\_ Date

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