

SLAUGHAM PARISH COUNCIL
2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB
NEIGHBOURHOOD PLANNING COMMITTEE MINUTES
Monday 18th January 2016, 7:30 pm Pavilion, High Street, Handcross
Sally Mclean – Clerk to the Council
Email clerk@slaughtampc.org.uk
Website: <http://www.slaughtampc.org.uk>

Present: Stewart Cooper (Chair), Kim Godwin, Julia Elliott, David Dunn, Lesley Read, Lorette Holborn, Ed Hadfield

Others Present: 7 members of Public,

- 1 **Apologies for absence:** Bob St George, Pete Clarke, Debra Logan, Patricia Simmons, Mike Whiteford ,
- 2 **To approve the minutes of the meeting held on the 14th December 2015** previously distributed APPROVED RESOLVED
- 3 **To receive declarations of interest from members in respect of any items on the agenda.** None
- 4 **Open Forum:** Committee to consider adjournment of the meeting for questions from the members of the public.
Marianne Butler asked the Committee what was happening with the future of the Parish Hall.

On the 14th December John Welch provided a concise update on the future of the Parish Hall and its inclusion in the neighbourhood plan. He advised that at a meeting held with the Hyde Estate and their representatives on the 24th November, where options that were being discussed in relation to the land swap proposal had been withdrawn.

He advised that there were two outline planning consents approved by The Secretary of State to Hyde Hallam were:

- Option A – 90 homes including 30% affordable, plus a 60 bed care home and £1 million towards the construction of a new Village Hall and Bowling Green.
- Option B – 75 homes including 30% affordable, a 60 bed care home plus monies deriving from the appropriate S106 agreements to refurbish the Parish Hall site.

When SPC met the Hyde Estate to hear their response to the various options surrounding the land swap proposal, the PC were advised that they were unable to secure a viable offer from a Developer in respect of Option A, and, therefore it was their intention to proceed with Option B – the 75 house option with the 60 bed care home and refurbishment of the Parish Hall, and that the three options relating to the land swap had been withdrawn.

So in effect the requirement for the Neighbourhood Plan to look at a replacement hall on behalf of the various groups has now been removed, and the Parish Hall site and related activities will continue for the foreseeable future. This Committee are now in a position to finalise the draft plan and proceed to the next stages of the process. However, SPC recognise that should the Parish Hall become a concern in the future then it will be considered during the NHP review process.

- 5 **To receive updates:** To include any meetings, decision or documentation that maybe relevant to this Committee from Council and sub groups.
 - 5.1 Planning Applications that have a bearing on the NHP -. To update members of any new applications received/permitted – Confirmation was asked from members by the Chair surrounding the consultee response from Council on the large scale strategic development at Pease Pottage, members that attended the Planning Committee meeting held on the 17th December advised that SPC had concerns had been noted and sent to MSDC.

- 5.2 Site Assessment –To update on assessments and next steps –Work was continuing on the addition of annotating the sites including an explanation on how the criteria was set Lesley and Lorrette hope to have this completed by the end of the week.

6 To discuss next steps for the Neighbourhood plan: Draft Neighbourhood Plan

A sub-committee meeting was held with Mark Bristow on the 11th January to discuss various queries relating to the draft plan, the notes of that meeting have been cc'd to members.

It was agreed that this committee had reached the stages of the plan where professional guidance was now required to assist in finalising the draft before consultation. This was discussed with MSDC who approved so the Clerk recommended the following process:-

A project initiation engagement letter to be sent to the Consultants identified and the following methodology should be taken:

- i) the consultants approached will be asked to undertake a review of the draft plan and associated documentation, whilst committing to the timescales set and
- ii) Provide recommendations for change, inclusion etc and tender based on what further work is required to progress the plan to Regulation 14 consultation stage.
- iii) The Clerk will collate a list of planning consultants and draft the scope of the project with the intention of having a consultant in place by early February, she will also advise Council of those steps at full Council on the 28th January.

The full list of requirements will be set out in the initiation document.

7 Update NHP Communications Plan To report on any communications – Issues with access to agenda's and minutes Mike has been advised and is looking into it.

8 Agree Next Steps

8.2 To review the neighbourhood plan timeline. In progress

8.3 To review assignments. Nothing to report

9 Matters for future discussion

10 Date of Next Meeting/s: 15th February 2016

Signed _____ Date _____