

SLAUGHAM PARISH COUNCIL
2 Coltstaple Cottages, Coltstaple Lane, Horsham, RH13 9BB
NEIGHBOURHOOD PLANNING
CLOSED MEETING 16th May 2017

Sally Mclean – Clerk to the Council
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Website: <http://www.slaughampc.org.uk>

Present: Julia, John, David, Lesley, Bob, Pete, Ed

Others Present: None

1 Apologies for absence: Patricia,

2 Review Exhibition Analysis 7th & 8th April – Members cc'd in advance to review the analysis

Site Exhibitions held 7th & 8th April were very well attended, with lots of positive feedback, 51 attendees on Friday with 19 feedback forms and 73 attended on Saturday with 44 feedback forms. Some of the forms were completed as couples. A brief initial summary identified site/s 127 St Martins Close/Coos Lane as the most preferred sites for future development, with the least preferred was Site 181 Warren Cottage Fields

2.1 Members to agree process for publication of the analysis of the data collated, explanation format etc Sally with Council Member assistance provided the Committee in advance of the meeting with the data received during the exhibition.

The information was collated asking residents to sign into the exhibition and complete a small questionnaire asking non leading questions surrounding housing requirements and sites.

2.2 Members to discuss next stages and resolve allocation of sites in preparation for the next convenient public meeting – TBA Members felt that to schedule a meeting at this stage was not required.

3 What is required for the next stages to drafting of the plan:

3.1 Members are asked to review and agree the policies previously discussed cc'd in advance of this meeting. APPROVED

3.2 What is required to finalise the documentation. To be approved by Council

Members agreed that a site allocation briefing note was required to inform and support the recent site allocation exhibition findings. The briefing note will form part of the evidence base material that will support and inform decisions made by Slaugham Parish Council (SPC) in respect of the emerging Slaugham Neighbourhood Plan (SNP). Its overriding purpose is to bring together a range of evidence material from a variety of sources that will inform Council on the level of housing that may still need to be delivered in the Parish up to the period 2031. This will be issued to Council before the next convenient meeting being held on the 25th May 2017.

Recommendation to Council: The Committee recommended the following:

A. The Housing Need of the Parish At a meeting/s held in October and December 2016 where the Committee agreed to adopt a variety of methodologies for undertaking housing need considerations. These both stand alone, and in combination, have resulted in a range of potential housing numbers for consideration to be facilitated through the Neighbourhood Plan, up to the period 2031. By applying this methods it is estimated that the numbers range between 270-310 (excluding the strategic allocation at Hardridings Farm). Some of these numbers have already been met in developments that have been delivered in the Parish since April 2014.

B. Sites to be allocated Taking the PHLAA, site assessments sustainability appraisal and the feedback from the public exhibitions, the Council allocate the following land for the provision of up to 65/70 units. St Martins Close EAST (first five years) St Martins Close WEST (second five years) reserve site due to the changing environment of the District Plan.

A discussion surrounding the evidence material, the emerging district plan along with the fact that SPC have a requirement to look at any future housing during the plan period - 2031, in addition to other overriding factors in delivering housing in perpetuity to meet local needs and to find a long term solution to financing a replacement Handcross Community Facility. Members RESOLVED to approve the site allocation for St Martins Close EAST/WEST as specified within the briefing note. The next stage will be to advise Council's planning consultants and the drafting of the plan will commence.

3.3 Review by MSDC ahead of Regulation 14 – Should the above be agreed Laura and Dale will issue the revised draft documentation to MSDC ahead of publication for feedback, this is complicated due to elections and the district plan examination, Laura will advise.

3.4 What if anything else required ahead of Regulation 14 in preparing the Community - flyers notice boards, public meeting, website etc? The comms team have prepared the flyers, banners and have ordered lettering that will give the dates once agreed. Sally is liaising with Royal Mail and costs for flyer delivery to every household in the Parish.

3.5 Impacts on the MSDC District Plan - Confirmation as to whether we are required to wait for finalisation e.g election? The examination is still in progress SPCNHP have been informed to work at a steady pace to ensure conformity with the District Plan.

4 Actions - Pete Clark to draft supporting text for the exhibition.

Sally to draft briefing note and email for review comment before issuing to the members of Council in advance of the meeting scheduled for the 25th May 2017

Date of Next Public Meeting/s: TBA